

Standing Committee Reports

Academic Year 2013-2014

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Competitive Grants Committee (CGC) Annual Report 2013-2014

No report.

Faculty Academic Planning and Budget Committee (FAPBC) Annual Report 2013-2014

Memorandum

From: Ed Jernigan, Chair FAPBC

Subject: AY 2013 – 2014 Annual Report

Date: July 9, 2014

The Faculty Academic Planning and Budget Committee did not meet formally during the academic year. Committee members participated in Budget Hearing during the month of May 2014.

Normally, the Committee would conduct an annual review of the Provost's performance. Another committee (The Provost's Comprehensive Review Committee) was tasked by the Chancellor with conducting a five-year comprehensive review of the Provost's performance as required by University Policy. Consequently, there was no need for the Committee to conduct an annual review.

Faculty Academic Policy and Standards Committee (FAPSC) Annual Report 2013-2014

Faculty Academic Policy and Standards Committee 2013–2014 Annual Report

Representatives		Alternates	
Brian Cooper, Chair	(CLAS: CHEM)	Jefferson Ellinger	(COAA: ARCH)
Bonnie Noble	(COAA: ARTS)	Jing Zhou	(COB: BISOM)
Faith Neale	(COB: FIN)	Jennifer Weller	(CCI: BiG)
Cynthia Gibas	(CCI: BiG)	Rebecca Shore	(COED: EDLD)
Paul Fitchett	(COED: MDSK)	Kimberly Warren	(COE: CENV)
Aixi Zhou [F13 only]	(COE: ETCM)	Barry Sherlock	(COE)
Bret Wood	(CHHS: KNES)	Tricia Turner	(CHHS: KNES)
Judy Aulette	(CLAS: SOCY)	Anthony Fernandes	(CLAS: MATH)
Sharon Bullock	(CLAS: BIOL)	Rosemary Hopcroft	(CLAS: SOCY)
Richard Leeman	(CLAS: COMM)	Evan Houston	(CLAS: MATH)
Chuck Hamaker	(LIB)	Betty Ladner	(LIB)

Meetings. FAPSC met on the following dates:

Fall 2013: August 30; September 20; October 11 (no quorum—worked as a committee of the whole); November 15.

Spring 2014: January 24; February 28; March 28.

The Withdraw Policy Working Group met on July 31.

FAPSC chair Brian Cooper also joined UNC Charlotte’s delegation to a system-wide meeting on the new “Fostering Undergraduate Student Success” policies. This meeting took place on November 13, 2013 at UNC General Administration in Chapel Hill. He also participated in regular meetings of the Withdraw Policy Implementation Group on our own campus.

Results. The current status of each item is listed after its description.

1. Withdrawal policy. The Withdraw Policy Working Group (chaired by Brian Cooper) met over the summer so that FAPSC would be able to consider their recommendation as early as possible in the fall. The members of this working group were:

Brian Cooper	Chair, Faculty Academic Policy and Standards Committee
Thomas Forget	Member, Faculty Academic Policy and Standards Committee
Faith Neale	Member, Faculty Academic Policy and Standards Committee
Ed Jernigan	President, Faculty Council
Jane Neese	Associate Dean, College of Health and Human Services
Banita Brown	Associate Dean, College of Liberal Arts and Sciences
Patty Tolley	Associate Dean, William States Lee College of Engineering

Henrietta Thomas	University Advising Center
Chris Knauer	Registrar, Office of the Registrar
Cindy Wolf Johnson	Associate Provost, Academic Services
Leslie Zenk	Assistant Provost

The working group recommendation included:

- using a 16-hour (rather than four-course) model for the withdraw limit;
- applying the policy to *all* students for W's earned from fall 2014 forward;
- defining a "WE" grade for withdrawal under extenuating circumstances;
- specifying that students should contact the Dean of Students office for consideration of extenuating circumstances;
- a statement that students must submit requests for consideration of extenuating circumstances during the term the crisis begins, and should expect to withdraw from all courses in that term;
- defining a single withdrawal deadline at 60% through the semester;
- two examples of students reaching the withdraw limit.

FAPSC made some minor changes before sending it forward, including:

- adding a statement that the Dean of Students office is responsible for developing and communicating standards and procedures used to judge extenuating circumstances;
- adding a statement that appeals of such decisions are to be handled by the Office of the Provost.

Status. Motion by FAPSC on August 30, 2013. Amended by FEC on September 12, 2013 (removed the language that students with extenuating circumstances should expect to withdraw from all courses and said that the colleges share responsibility for WE implementation with the Dean of Students). Adopted by FC on September 26, 2013. Implementation work (including an extensive communications effort, development of procedures for students to request official recognition of "extenuating circumstances," and modifications to the registration module of Banner) continues.

2. Grading policy. FAPSC endorsed a request to add language to the Grading policy that allows designees to approve grade change requests at both the department and college levels. This had been our practice with the previous paper-based policy, but since it was not explicitly allowed by our policy, our auditors would not let us implement it in the new online process until the policy was changed.

Status. Motion by FAPSC on August 30, 2013. Approved by FEC on September 12, 2013. Adopted by FC on September 26, 2013. [This policy was revised again later in the academic year to make it consistent with the new Withdrawals policy.]

3. Definition of Majors, Minors, Concentrations, and Certificates policy. See last year's annual report for a detailed description of the proposed changes. Over the summer, a draft policy was distributed to the Associate Deans to solicit feedback from academic advisors in each college. No significant problems were found, and FAPSC added but a single word to that draft in an effort to clarify the "overlapping requirements" issue in the definition of minors.

Status. Motion by FAPSC on September 20, 2013. Amended by FEC on October 3, 2013 (added a student-teaching exception to the credit hour limits for a minor, and replaced the overlapping requirements sentence with a statement that the minor department determines what is required for a minor). Adopted by FC on October 24, 2013.

4. Posthumous Degrees. The provost asked FAPSC for clarification on the interpretation of our Posthumous Degree policy, specifically concerning a late student who was not in good academic standing at the time of death. FAPSC decided that we interpret this policy as *not* requiring undergraduate students to be in good academic standing at the time of their death, as long as they meet the explicitly stated requirements, which include a recommendation by the faculty of their college.

Status. Considered by FAPSC on November 15, 2013. Interpretation communicated to Provost Lorden that same day.

5. Policies affected by the new Withdrawals policy. FAPSC identified four existing policies that would require changes to be consistent with the new Withdrawals policy.
 - a. Readmission of Former Students. Provost Lorden had previously shared her opinion that GA expects that campus forgiveness policies may reset the W-limit. FAPSC added language to this policy saying that readmission (under either the associate degree rule or the two-year rule) also resets the student's "W-limit hours" to the full 16 hours. Motion by FAPSC on September 20, 2013.
 - b. Registration. The main proposed change was to delete four paragraphs on withdrawing and refer instead to the new Withdrawals policy. Motion by FAPSC on November 15, 2013.
 - c. Termination of Enrollment. The "Termination by the Student" section was mostly deleted, and now refers students to the Registration policy (for drops before the add/drop deadline) or to the new Withdrawals policy (for withdrawals after the add/drop deadline). The "Termination by the University" section was clarified and now refers suspended students to the Readmission of Former Students policy. Motion by FAPSC on November 15, 2013.
 - d. Grading. The description of the "W" grade was revised and now refers students to the new Withdrawals policy, and the "WE" grade was added to the summary table of undergraduate grades. Motion by FAPSC on November 15, 2013.

Status. Separate motions made by FAPSC on the dates indicated above. Communicated as a group to FEC for consideration at their February 6, 2014 meeting. All were adopted by FC on February 20, 2014.

6. Academic Probation and Suspension policy. FAPSC was forced to revise this policy because the "Fostering Undergraduate Student Success" regulations from GA require campuses to include a completion rate standard in their definitions of Satisfactory Academic Progress and Good Academic Standing. FAPSC agreed to describe this requirement as "a cumulative ratio of earned to attempted

hours of at least two-thirds.” While working on these changes, the committee noticed a significant ambiguity in the way that “Academic Suspension” is currently defined in our policy. So FAPSC completely rewrote the policy, making the following additional changes:

- An introduction was added that clearly defines this as an undergraduate policy and explicitly states that students begin in good academic standing.
- The introduction also says when academic standing is evaluated (at the end of each fall or spring semester for which the student is enrolled). This was previously in the “Good Academic Standing” paragraph, but it more logically belongs in the introduction since it applies to all possible evaluation results. And the enrollment requirement was not explicit.
- The introduction also explicitly states that evaluation is based only on hours attempted at UNC Charlotte, and that a student’s academic standing is the result of this evaluation.
- It was made clearer that “semester warning” is not a separate “status” since it only applies to students in good academic standing, and it was explicitly stated that semester warnings do **not** appear on the transcript.
- A semester completion rate standard was added to semester warnings, and it was made clearer that academic standing is always based on cumulative performance, and that semester performance is used only for semester warnings.
- The academic probation section now explicitly states how probation is indicated on the transcript and when it applies.
- In the academic suspension section, the “on probation for two consecutive semesters” language was replaced with wording that refers to the student’s probationary status at the time of the next evaluation.
- It was explicitly stated that a student who was not suspended because of the “semester GPA of at least 2.3” exception remains on probation.
- It was also explicitly stated that academic suspension appears on the transcript.

Status. Motion by FAPSC on February 28, 2014. Approved by FEC on March 13, 2014. Pending adoption by FC (they did not have a quorum at their March 27, 2014 meeting).

7. Appeal of Final Course Grades (University Policy 410). Academic Affairs asked us to consider proposed changes to this policy. FAPSC found nothing objectionable.

Status. Endorsed by FAPSC on February 28, 2014. Approved by FEC on March 13, 2014. Pending adoption by FC (they did not have a quorum at their March 27, 2014 meeting) and, since this is a University Policy, final approval by our Board of Trustees.

8. Course Numbering policy. FAPSC was asked to consider a number of proposed changes to the course numbering policy. Most were just updates that attempt to more accurately describe our actual course numbering practice, and FAPSC agreed that these were reasonable. But the draft also included two new sections that FAPSC could not recommend. The first was a “sunset clause” that would automatically remove from the catalog any course that has not been offered in the past five years, and the second would have placed restrictions on cross-listing.

FAPSC members were aware of several examples of current cross-listing practice that would have violated the proposed new policy language. The committee has not yet been able to find out

whether there are any external constraints (accreditation requirements, UNC system regulations, etc.) on cross listing that should inform our policy. So it was decided to remove this section from the draft and to establish a working group to investigate cross listing in detail and make recommendations back to FAPSC next academic year. This group will include two or three members of FAPSC and three or four administrators with expertise relevant to this issue.

In lieu of a sunset clause, the committee wrote a new section titled “Course Status.” Its goal is to accurately communicate to students when they can reasonably expect to take courses listed in the catalog. This section defines “inactive” and “on demand” course statuses. It also would replace the (often inaccurate) “when offered” entries with an *automatically generated* listing of the three most recent times—term and year—that each course was actually offered. If a course not already marked “inactive” or “on demand” has not been offered in the last three years, the listing will say so. Departments might prefer to list such courses as “inactive” instead (or to delete them outright), so this may motivate them to better maintain their course listings.

Status. Motion by FAPSC on March 28, 2014. Amended by FEC (including changing the name of the policy to “Course Numbering and Status”) on April 10, 2014. Pending adoption by FC, who will next meet on April 24, 2014. The cross-listing issue will be revisited next year once FAPSC receives a recommendation from the working group.

Respectfully submitted on April 23, 2014 by Brian T. Cooper, 2012–2014 Chair of FAPSC.

Faculty Advisory Library Committee (FALC) Annual Report 2013-2014

UNC Charlotte Faculty Advisory Library Committee Annual Report Academic Year 2013-2014

Chair: Susan T. Arthur, CHHS
Dept. of Kinesiology

Date: June 17, 2014

The Faculty Advisory Library Committee (FALC) at the University of North Carolina at Charlotte met once a month. The chair of FALC was elected in September 2014. Below are the members and alternates for the various colleges.

College	Member	Alt Member
Arts & Architecture	Mary Tuma	Jim Frakes
Business	Joyce Beggs	Keener Hughen
Computing and Informatics	Xiuxia Du	Srinivas Akella
Education	Chris O'Brien	Bettie Ray Butler
Engineering	Maciej Noras	Chung-Suk Cho
Health & Human Services	Susan Arthur (chair)	Tonya Anderson
Liberal Arts & Sciences	Coral Wayland	Oscar de la Torre
Liberal Arts & Sciences	Amanda Pipkin	John Diemer
Liberal Arts & Sciences	Gregory Weeks	Jeremy Schott
Graduate & Prof Student Govt.	Joe Howarth	
Atkins Library	Stan Wilder	
Atkins Library	Chuck Hamaker	

Topics discussed during 2013-2014 AY for FALC were:

1) Open Access Publication at UNC-Charlotte.

The University Library has been in discussions with UNC Charlotte deans and the provost regarding the university's position on open access publications (OAP). It is the library's intent to propose to the Provost a request for institutional support of OAP in the form of signing the Berlin Declaration <http://oa.mpg.de/lang/en-uk/berlin-prozess/berliner-erklarung/>. FALC has been asked to obtain faculty opinion on OAP and to deliver expression of support through Faculty Council which met in November of 2013. The 2012-2013 FALC has agreed to deliver information to faculty on OAP in the form of a video that will be available on the library website, displayed at the respective colleges' faculty meetings as well as via an email through AA. Faculty will have the opportunity to express opinions on the video via email to Atkins library. The video was completed and displayed on the library's website. To the chair's

knowledge, only CHHS has had a library representative attend one of their college's meetings to discuss OAP.

2) There is an increase in the library e book collection in which the library has purchased packages on certain ebooks in which there are unlimited check-outs of the ebooks. Some of these e-books are being used in courses. The bookstore lets students know if a book is available if it is available online. There appears to be a positive reaction from faculty in regards to the acquisition of these e books for their classes. However there is at least one case of frustration from a faculty member.

3) Assigning packages that have an online component: There may be a discount for classes who have a mandatory requirement for the students to purchase the textbook and the electronic access (e-book learning management center). Instructors should inquire and the library does their upmost to find classes who have this requirement and notify the instructor. This is especially useful for introductory courses found in Psychology, Spanish, Physics, Business and English.

4) The library is working diligently to promote student research and offers workshops for undergraduate levels students on how the library can assists students in research including how to critically-read a manuscript.

5) The library continues to work on the search engine issues and desires to obtain feedback from others who are experiencing issues so that they may address them.

We are very excited with all of the pioneering activities of the library as that entity is one of the leading innovators within this university that will promote learning and research activities.

Respectfully submitted,



Susan T. Arthur
Chair of FALC

Faculty Advisory Summer Sessions Committee (FASSC)
Annual Report 2013-2014

No report.

Faculty Employment Status Committee (FESC) Annual Report 2013-2014

MEMO

Date: April 17, 2014

To: Eddie Souffrant, Faculty President

From: Tony Jackson, Professor of English,
Faculty Employment Status Committee Chair

FESC Year-End Report

The FESC dealt with two items this year. The first was the Report of the Ad Hoc Committee for the Review of Reappointment, Promotion, and Tenure Policy at UNC Charlotte. The committee found the report acceptable. The second item was Provost Lorden's written policy regarding faculty teaching load. The committee found that document acceptable as well.

This completes FESC's business for the academic year of 2013-2014. As of this date (4/17/2014), no new or previously assigned items carry over to be dealt with by FESC during the next academic year.

Members of the FESC are Tony Jackson (chair) Heather Smith; Jack Cathey; Aiddong Lu; Tehia Starker; Aravind Kailas; Nishi Bryska; Donna Lanclos; Lori Smith; Alan Rauch

Faculty Information & Technology Services Advisory Committee (FITSAC) Annual Report 2013-2014

Overview:

The function of the Faculty Information and Technology Services Advisory Committee (FITSAC) is to advise and consult with the Information and Technology Services staff, students, faculty, and the University administration about matters pertaining to the operation of ITS.

2013-2014 Goals:

- To formalize the adoption of online course evaluations
- To discuss and address issues and questions related to online course evaluations
- To discuss and address faculty needs for faculty web space and web sites
- To discuss and address faculty interest in Cloud storage possibilities
- To continue to disseminate information from the Chief Information Officer, Dr. Mike Carlin, to our respective Colleges.

2013-2014 Summary of Activities:

The FITSAC met three times during the 2013-2014 and communicated electronically on a monthly basis. In response to our goals, the following tasks occurred:

- The process of formally adopting online course evaluations was recommended by FITSAC to University Faculty Council, and was approved.
- Dr. Garvey Pyke and Mike Algozzine from the Center for Teaching and Learning participated in a meeting in the spring semester to update FITSAC and answer questions about the online course evaluations. It became apparent that some Colleges and Departments have different ways of communicating with students about completing these evaluations.
- Discussions occurred at each of our meetings about faculty web space and web sites. The Chief Information Officer, Dr. Mike Carlin, stated that faculty who have instructional materials for their courses on the current website system will be the first to pilot a new web platform starting in the Spring and Fall, 2014 semesters.
- Discussions occurred about cloud storage. Carlin explained that at this point there was no system for cloud storage that met all of the security requirements that were needed for the University to adopt a cloud storage system.
- Members of FITSAC regularly updated their Colleges on FITSAC activities.

Faculty Legacy Scholarship Committee (FLSC) Annual Report 2013-2014

Faculty Legacy Scholarship Committee

Annual Report to Faculty Council 2013-14

The FLSC made a presentation to Faculty Council during its February meeting. At that time, the two 2012-13 FLS scholarship recipients were introduced:

Kate Moore History- BA

Anatoly Repinetsky Software & Information Sys-BA

Going forward, the FLSC had available at least \$1500 for 2014-15 scholarships and made a policy decision that sholarships will be no less than \$500. Three students from colleges not receiving scholarships in 2013-14 were selected as follows:

Jason Cleary, Engineering

Theresa McCarty, Education

Judith Davis, Business

In addition, a fourth student was selected in the event that an additional \$500 can be awarded next academic year. The FLSC Chair is awaiting final determination from the office of Treasury Services on this matter. If a fourth \$500 scholarship can be awarded, it will go to:

Stephanie Gallo, Health & Human Services

Brief discussion for advertising the scholarship and need for faculty participation as donors took place. Publicizing the scholarship by the Chancellor, the Provost, and the FLSC membership at the beginning of the fall was emphasized.

Faculty Research Grants Committee (FRGC)

Annual Report 2013-2014

Chair: Jean-Claude Thill

Members: Will Campbell, Craig Depken, Tricia Turner, Don Chen, Christine Richardson, Joe Whitmeyer, KR Subramanian, Ritika Prasad, Lynn Ahlgrim-Delzell, Donna Lanclos,

The primary function of the FRG Committee is to solicit Faculty Research Grants, and then evaluate and select grants for funding. In the current cycle, \$400,000 was made available to support worthy proposals. The work of the FRG Committee is made possible by the expert assistance provided by Proposal Development Director Lesley Brown. Also, several faculty members were invited to join the three evaluation subcommittees. In total, 82 proposals were submitted and 56 were awarded.

In the Fall round of submissions, submissions and awards were as follows:

- Arts and Humanities

27 submissions (7 of these were from New Assistant Professors)

20 awards (4 of these was for a New Assistant Professor)

- Science, Technology, Engineering, and Mathematics

27 proposals (10 of these were from New Assistant Professors)

20 awards (5 of these were for New Assistant Professors)

- Social Science, Business, Health and Education

28 submissions (13 of these were from New Assistant Professors)

16 awards (6 of these was for a New Assistant Professors)

The New Assistant Professor Resubmission Program is managed in the spring. Submissions and awards were as follows:

- Arts and Humanities

3 submissions

3 awards, plus 1 partial award for a senior faculty member from the fall round

- Science, Technology, Engineering and Mathematics

5 submissions

5 awards

- Social Science, Business, Health and Education

6 submissions

6 awards

A complete list of submitted proposals is appended to this report.

Arts and Humanities Subcommittee				
LastName	FirstName	Dept	College	Title
BASU	BALAKA	ENGL	CLAS	Continuations: A Study in Genre from 1590-2010
BOERKREM	CHRIS	ARCH	COAA	Design for Disassembly: Technological Solutions for Designed Deconstruction
CAMPBELL	WILLIAM	MUSIC	COAA	Jazz Sextet Collaborative Composition and Recording Project
DEETER	ALISSA	MUSIC	COAA	Muses: The Female Voices of Francis Poulenc
GONZALEZ	ANN	LACS	CLAS	The Double Bind: An Introduction to Children's Literature from Spanish America
HALDEMAN	RANDY	MUSIC	COAA	CD Recording Project: The Singing Schools • American Choral Music
HIGGINS	JEANMARIE	THEA	COAA	Dramaturgies of Home: dissertation to book
JACKSON	TONY	ENGL	CLAS	Looking-At, Looking-through: A Visuo-Cognitive Reading of Citizen Kane
JAMES	ROBIN	PHIL	CLAS	Music for Drones
JONES	KIM	DANC	COAA	An Action plan for new work/dance that examines American modern dance legacy, embodied history expressed today
MILLER	ELIZABETH	ENGL	CLAS	Corpus Development and Linguistic Analysis of INSS Members' Conceptualization of Social Sustainability
PEARCE	TREVOR	PHIL	CLAS	"Science Organized": Positivism and the Metaphysical Club, 1865-1875
PRICHARD	FRANZ	LACS	CLAS	
RAMSEY	SONYA	HIST	CLAS	After the Marches: Bertha Maxwell-Roddey's Educational Activism, Reconfiguring Civil Rights in the Desegregated South, 1969-1986
SHAPIRO	AARON	HIST	CLAS	Planning Memory and Heritage: The Private Side of Public History
SMITH	SHAWN	MUSIC	COAA	An Investigation of Two Major Wind Orchestra Works of Heitor Villa-Lobos
VETTER	LARA	ENGL	CLAS	H.D., Late Modernism, and Genre
WERBECK	KAI-UWE	LACS	CLAS	Tales from the Dark Side: Representations of Contemporary German Subcultures in Digital Media, Visual Arts, and Urban Music
WHITAKER	JENNIFER	MUSIC	COAA	Effect of Virtual Reality Exposure on the Conducting Ability of Novice Conductors
WITT	ROBIN	THEA	COAA	
Social Science, Business, Health, and Education Subcommittee				
LastName	FirstName	Dept	College	Title
CHATTOPADHYAY	JACQUELINE	POLS	CLAS	Social Constructions and the Implementation of the Affordable Care Act

CONRAD	JUSTIN	POLS	CLAS	Transnational Politics in the Middle East and North Africa
DIPPONG	JOSEPH	SOCY	CLAS	Priming Gender-based Status Beliefs: Self-relevance, Stereotypes & Schemas
JIANG/ LEEMAN	MIN/ RICHARD	COMM	CLAS	Real-time Diplomacy: Chinese Microbloggers' Opinion of 2012 U.S. Presidential Election
KENNERLY	SUSAN	NURS	CHHS	Feasibility and Accuracy of Triaxial Accelerometers as a Measure of Turning, Repositioning, and Shifting Movements
KISSAU	SCOTT	MDSK	COED	The Impact of the Oral Proficiency Interview on Foreign Language Teacher Education Programs
LANCLOS	DONNA	Atkins	Library	Comparative Research in University Libraries: Library Anthropology in Charlotte, NC and London, UK
LIU	XINGJIAN	GEES	CLAS	Urban Form and Economic Productivity in US City-regions
MCPMAHON/ DIKA	BRENDA/ SANDRA	EDLD/ EDLD	COED	An Exploration of Quality and Degree of Student Engagement in Urban High Schools
MOHR	ZACHARY	POLS	CLAS	Municipal Financial Report Generalizability (MFRG)
O'BRIEN	TARA	NURS	CHHS	Wearable Activity Trackers Among Older Adults
SZMER/ WALSH	JOHN/ JAMES	POLS	CLAS	Race, Gender, and Civilian Casualties in War
WAKEMAN/ FLOWERS	SHAWNEE/ CLAUDIA	SPCD/ EDLD	COED	School Administrator Perceptions of Principal Evaluation Systems
WANG	QINGFANG	GEES	CLAS	Return Migration of Academic Intellectuals from the United States to China
WHITAKER	BETH E.	POLS	CLAS	Diaspora Politics: The Case of Kenya
WIKSTROM	ERIK	KINES	CHHS	Does Delayed Physical Activity after an Ankle Sprain Improve Long-Term Outcomes?

Science, Technology, Engineering, and Mathematics Subcommittee

LastName	FirstName	Dept	College	Title
ARTHUR	SUSAN T.	KINE	CHHS	Rescue of age-related impairment of skeletal muscle repair
CHEN	DUAN	MATH	CLAS	Multiscale modeling and simulation for tumor growth with microenvironmental change
CIFARELLI	VICTOR V.	MATH	CLAS	Exploring Students' Understanding of Polynomial Functions
CLEMENS	MARK G.	BIOL	CLAS	Sonic hedgehog control of blood flow in liver inflammation
DREAU	DIDIER	BIOL	CLAS	Periostin, macrophages and breast cancer progression
GAGNE/ EASTIN	SARA/ MATTHEW	GEES	CLAS	Urban Heat Island Effects on Anuran Breeding Activity in the Charlotte Metropolitan Region

GODIN	YURI	MATH	CLAS	Transport properties of metamaterials with periodic microstructure
GRDZELISHVILI	VALERY	BIOL	CLAS	Targeting Cellular Kinases as a New Antiviral Approach
KEEN	OLYA	CEGR	COE	Transformation of antibiotic doxycycline during chlorination of wastewater
MARINO	JOSEPH	KINE	CHHS	Mechanisms Regulating Skeletal Muscle Insulin Resistance in the Battle Against Type 2 Diabetes
OLIVER	JAMES D.	BIOL	CLAS	Effect of anaerobic growth on disease production by <i>Vibrio vulnificus</i>
REDMOND	MOLLY	BIOL	CLAS	Effects of dispersant on hydrocarbon degrading bacteria
SHI	XINGHUA	BIG	CCI	New Approaches to Exploring Joint Effect of Genetic Variants on Human Diseases
TRAMMELL/ ELLIOTT	SUSAN/ GLORIA	PHYS/ MEGR	CLAS/ COE	Heat-Assisted Dehydration of Biologics
TURNER	TRICIA H.	KINE	CHHS	Impact of Physical Activity on Inflammatory Response After an Acute Ankle Sprain
ZHANG/ SOUVENIR	SHAOTING/ RICHARD	CSCI/ CSCI	CCI	Robust and Real-Time Extraction of Nonverbal Communication Cues from Video

Arts and Humanities Subcommittee--Resubmission Awards

LastName	FirstName	Dept	College	Title
Cruz	Carlos A.	THEA	COAA	The new Pícaro: a theatrical modern..
Govias	Jonathan A.	MUSC	COAA	Musical Evolution: the Missing Links
Lee	Ming-Chun	ARCH	COAA	The Evolution of Urban Form in Charlotte
Neil	Dlia	DANCE	COAA	

Social Science, Business, Health, and Education Subcommittee--Resubmission Awards

LastName	FirstName	Dept	College	Title
Abel	Willie M.	NURS	CHHS	Black Women with Successful Adherence to the Antihypertensive Treatment Regimen
Armstrong	Laura M.	PSYC	CLAS	Links between Parent Cognitions and Parenting Quality among Low-Income Mothers of Preschoolers
Boyer	Robert	GEO/ES	CLAS	On the origins of emissions reduction goals: Is climate mitigation a pragmatic task?
Phillips	Mathew D.	CJC	CLAS	Gauging the Success of Open Source Media as a Platform for Self-Radicalization
Reid	Shannon	CJC	CLAS	Prisonization and Institutional Misconduct: Testing Theory in a Juvenile Setting
Ruggs	Enrica	PSYC	CLAS	

Science, Technology, Engineering, and Mathematics Subcommittee--Resubmission Awards

LastName	FirstName	Dept	College	Title
Ahmed	Dewan T.	CSCI	CCI	Content-aware and Opportunistic Media Distribution over Co-operative VANET

Ge	Yong	CSCI	CCI	Mobile App Recommendation with Security and Privacy Awareness
Kim/ Parkhideh	Hyunjoo/ Babak	ETCM/ ECE	COE	Energy Savings in Buildings through the Holistic Approach
Li	Yang	MATH	CLAS	Regression Analysis of Panel Count Data with Correlated Observation Times
Yao	Lixia	SIS	CCI	Data-driven decision support metrics for pharmaceutical research prioritization

Report submitted by Jean-Claude Thill, July 7, 2014

Faculty Scholarship of Teaching & Learning Grants Committee Annual Report 2013-2014

SoTL GRANTS COMMITTEE
ANNUAL REPORT - April 2014

Chair: Richard Leeman

Committee Members: Christopher Beorkrem, Diane Cassidy, Meredith DiPietro, Jen Hartman, Bob Herman-Smith, Tony Jackson, Heather Perry, Nicole Spoor, Carol Swartz

Ex-Officio Members: Kim Buch, Garvey Pyke (Center for Teaching and Learning)

Committee Accomplishments:

1. Reviewed 22 Proposals for the AY 2013-14 Scholarship of Teaching and Learning (SoTL) grant cycle, with a total request of \$301,701.07. Given budget allocations, 8 proposals were recommended and funded (see below) for a total of \$89,031.33. This year, the SOTL committee was allowed to spread allocations over two academic years (2013-14 and 2014-15). The committee allocated \$52,201.33 for AY 2013-14 and \$36,830 for AY 2014-15.
2. Assisted the Center for Teaching and Learning as it sponsored a poster session on March 14, 2014 which featured SoTL funded projects from the 2012-13 funding cycle.
3. Assessed SoTL funded projects from 2009-2012 to determine the success of the program in promoting the scholarship of teaching to audiences external to the UNC Charlotte campus. A summary of the data and the committee's assessment is below.

Agenda Items for AY 2013-2014

1. Review 2014-15 SoTL grant proposals and make recommendations regarding funding.
2. With Center for Teaching and Learning, sponsor a poster session in Spring 2015 for faculty and staff to present SoTL funded projects from AY 2013-2014.

Funded Projects, AY 2013-14

Faculty	Dept.	Proposal Title	Year 1	Year 2	Total Budget
Paul Fitchett, Susan Harden, Heather Coffey, Joyce Brigman, Thomas Fisher	Middle, Secondary and K12 Education	"On-Site Secondary Education Program (OSSEP): A Study in Pre-Service teachers' Efficacy and Civic Engagement"	\$12,000	\$3,610	\$15,610
Celine Laulipe, Bruce Long, Mary Lou Maher, Audrey Rorrer, Karen Bean	College of Computing and Informatics	"Flipping Traditional CS Education Upside Down: A Study of Interventions in Two Core Computing Courses"	\$5,000	\$7,000	\$12,000

Erin Miller	Reading and Elementary Education	"Pre-Service Teacher's Preparedness to Teach African American Boys: The Impact of an Urban Collaboration on the Development of Afro-Centered Cultural Knowledge in an Elementary Education Program"	\$5,763.33	\$0	\$5,763.33
Nicole Peterson	Anthropology	"Acquiring Skills, Critical engagement, and Professionalization through Research-Based Service Learning in Applied Anthropology"	\$5,200	\$5,200	\$ 10,400
Catherine Qualtrough, Susan Trammell	Physics and Optical Science	"Redesign of Introduction to Astronomy Lab: Using Recent Pedagogical Research to Improve General Science Education"	\$6,818	\$0	\$ 6,818
Praveen Ramaprabhu, Russell Keanini	Mechanical Engineering and Engineering Sciences	"Show and Tell Fluid Mechanics: An Innovative Approach to Fluid Mechanics Instruction"	\$7,320	\$6,720	\$ 14,040
Brett Tempest, Lisa Merriweather	Civil and Environmental Engineering, Educational Leadership	"Pedagogy of Service Learning as an Informal Science Education: Community Engagement, Engineering, and Underrepresented Youth"	\$600	\$4,800	\$ 5,400
Coral Wayland Lisa Walker	Anthropology Sociology	"Gender, Race/Ethnicity and Team Based Learning"	\$9,500	\$9,500	\$ 19,000
Total			\$52,201.33	\$36,830	\$89,031.33

Assessment of SoTL Funded Projects, 2009-2012

For this assessment, the committee collected data from project grantees for the years 2009-2012, which represent the first three years of SoTL funding at UNC Charlotte. The committee was impressed with the quality and quantity of scholarship that has been produced through this grants program.

SoTL Grants, AY's 2009-2012, Presentations and Publications

	Grants Funded	Projects which produced external presentations and/or publications	Publications	Presentations
2009-10	6	5	7	11
2010-2011	9	5	15	10
2011-12	9	6	2*	9**
Total	24	15	24	30

* Two additional articles are currently out for review.

* One additional presentation proposal is currently out for review.

1. 62.5% of granted projects have resulted in at least one presentation or publication (outside UNC Charlotte).

2. If projects with likely presentations/publications are included, 75% of granted projects will have resulted in at least one presentation or publication.

a. One granted project which has not yet produced a presentation or publication has received external funding that has extended the project to 2014. Presentations and publications will likely result.

b. Two projects which have not yet produced presentations/publications report presentations/publications currently in progress.

3. Sample of external journals, conferences and other outlets in which faculty articles were published:

Journals

- International Journal of Higher Education*
- The Journal of Music History Pedagogy*
- Journal of College Science Teaching.*
- Journal of Social Work Education.*
- Journal of Online Learning and Teaching*
- Journal of Learning Communities*
- Urban Education.*
- Optical Fabrication and Testing*
- School-University Partnerships*
- Affilia: Journal of Social Work and Women.*

Conferences

- International Conference on Online Learning
- National Association of Professional Development Schools
- American Library Association
- American Educational Research Association
- Annual Conference on Higher Education Pedagogy

American Society for Engineering Education
Association for the Study of Higher Education
International Drama in Educational Research Institute
Society for Information Technology and Teacher Education
Association for Science Teacher Education
International Conference for Language Learning.

NSF Grant

Collaborative Research, Computer Programming \$183,589.

Videos

Rural Mecklenburg: A Vanishing Way Of Life. Aired on WTVI. <http://vimeo.com/39264067>
Sameness In Diversity: The Legacy And Promise Of Charlotte's Historic West End. Aired on Charlotte-Mecklenburg Government channel. <http://vimeo.com/40259297>
Thompson Orphanage: Yesterday. Today. Tomorrow? Aired on UNCC television. <http://vimeo.com/58330518>

Faculty Welfare Committee (FWC)

Annual Report 2013-2014

Chair: Ann González (Liberal Arts & Sciences).

Active members: Claudia Flowers (Education), Tara Cavalline (Engineering), Bob Herman-Smith (Health & Human Services), Bruce Arrigo (Liberal Arts & Sciences), Michael Winecoff (Library), Gloria Campbell-Whatley (Education), Kathryn Johnson (Liberal Arts & Sciences)

Goal: Revive the conversation regarding child care and development availability at UNC Charlotte.

Steps Taken:

- Reviewed the 2009 University Sponsored Childcare Needs Assessment (attached)
- Met with Dr. Allan Freitag to understand the history of this committee at UNC Charlotte and what other projects we might consider.
- Met with Dr. Yvette Huet to understand the role of the Advance Program regarding child care initiatives.
- Researched UNC Charlotte's peer institutions regarding availability of child care and business models used (see attached power point #1)
- Researched NC universities (both within and outside the state university system) regarding availability of child care and business models (see attached power point #2)
- Contacted other NC system university welfare committees for information on this topic.
- Researched the effect of child care on recruiting and retention of faculty (see appendices A and B below for bibliography and selected quotations)
- Researched the star rating system in N.C. (see attached child care handbook and synopsis of the NC star rating system)
- Investigated the number of facilities and prices of facilities close to campus (see appendix C for a list of centers close to uncc).
- Reported on an Engineering capstone project that designed a day care facility for the UNC Charlotte campus (project available in the College of Engineering)
- Spoke with Bright Horizons about their services regarding partnerships (see appendix D for a summary of services offered by Bright Horizons)
- Discussed strategies of linking child care initiatives to student success initiatives and to research possibilities for the Colleges of Education and Health and Human Services
- Met once in the Fall and once in the Spring in addition to meeting with the Provost
- Met with the Provost in January and again in April to keep her abreast of our findings

Findings

- The University Sponsored Childcare Needs Assessment Report (2009) confirmed that there is an identified need on campus, but its conclusions were reached just as the economic downturn was most acute. As a result, no action was taken.
- All but one of the 16 peer institutions studied provide day care for students, staff and faculty. A variety of business models are used, including partnership with a day care provider.
- N.C. State University, UNC Greensboro, UNC Chapel Hill, Eastern Carolina and Western Carolina all offer campus-based child care options. Greensboro's A & T has offered child care since 1940;

Duke University advertises on-campus child care as a “fringe benefit.” Even CPCC, while not offering child care per se, offers a program funded by the state to help community college students with their child care expenses.

- The latest research shows that offering child care on campus is a demonstrable factor in the recruitment and retention of good faculty.
- There are a number of day care facilities close to campus, but all must be reached by car; whereas a campus based facility could either be walked to or reached through the use of the free campus shuttles.
- The engineering capstone project proposed a 16,200 sq.ft. child care center at an estimated cost of 2.3 million in 2009. It was projected as a green facility, which increases costs (copy of project available from the College of Engineering).
- Bright Horizons partners with corporations to provide a number of services regarding the building and management of child care facilities.

Conclusions

- UNC Charlotte is atypical of other institutions like it throughout the country and of other NC colleges and universities by not offering child care to its students, faculty and staff.
- UNC Charlotte is missing an opportunity to use the availability of university sponsored child care as a recruiting and retention tool for both faculty and students.
- UNC Charlotte is missing an opportunity to help students succeed by not offering them the flexibility that comes with dependable child care on-campus.
- UNC Charlotte can offer research and training possibilities to its students by offering them access to a child care facility on campus.

Recommendations

- The Provost should name a task force with experts from Education, Health and Human Services, Business, Engineering, Architecture and the Administration to move this initiative forward by resolving some of the problems (technical, practical, and financial) that come with such a major undertaking.
- If the partnership business model is deemed the most appropriate for our situation at UNC Charlotte, then conversations should begin between the University and Bright Horizons to discuss the feasibility and projected costs of operating a child care facility on campus.

Appendices

A. Works Cited:

Bristol, MN, et al. "Work-Life Policies For Faculty At The Top Ten Medical Schools." *Journal Of Women's Health (15409996)* 17.8 (2008): 1311-1320. *CINAHL Plus with Full Text*. Web. 8 Apr. 2014.

Hayes, Michael. "Outrageous Employee Benefits." *Journal Of Accountancy* 199.5 (2005): 32-37. *Business Source Complete*. Web. 8 Apr. 2014.

Subervi, Federico, and Tania H. Cantrell. "Assessing Efforts And Policies Related To The Recruitment And Retention Of Minority Faculty At Accredited And Non-Accredited Journalism And Mass Communication Programs." *Journalism & Mass Communication Educator* 62.1 (2007): 27-46. *Education Research Complete*. Web. 8 Apr. 2014.

B. Citations:

"Flexibility is viewed as a critical component to recruiting and retaining the most qualified faculty" (Bristol et al 1311).

"For faculty who have or are planning to have children, the availability of on campus can be a major inducement when weighting job acceptance" (Subervi 35).

"It is simple for staff: You drop your child off in the morning, work for the day and when you're ready to leave, you pick your child up." (Hayes 36).

C. Child Care Centers Near UNC Charlotte

*Centers are not endorsed by UNC Charlotte
Current as of June, 2011

Harrisburg Presbyterian Church Daycare

220 Oakley Street
Harrisburg, NC 28075
(704) 455-5800
Distance: 5.3 miles from campus
www.harrisburgpc.org
Full time: \$150 per week
\$75-\$80 before and after school

Childcare Network

8216 University Ridge Dr.
Charlotte, NC 28213
(704) 598-1911
www.childcarenetwork.net
Distance: 1.7 miles from campus
Full time: \$172-\$183 per week
\$100 before and after school, part time available

University Child Development

8303 University Exec Park Dr Ste 450
Charlotte, NC 28262

(704) 549-4029

www.universitychilddevelopment.com

Distance: 1.7 miles from campus

Full time: \$192-\$225 per week

2nd and 3rd child discount

Part time (8am-2pm): \$65-\$70, after school: \$75

Dixon Academy

120 Robinson Ave.

Harrisburg, NC 28075

www.dixonacademy.com

Full time only: \$165-\$190 per week

Peyton's Place

10320 Wakerobin Lane

Charlotte, NC 28213

(704) 547-5970

Distance: 1.9 miles from campus

Full time: \$160 per week (nursery)

\$120 per week 2-4 year olds

\$50 per week after school, part time available

Family Tree Child Care

11419 Leaden Hall Lane

Charlotte, NC 28262

(704) 549-0077

Distance: 2.7 miles from campus

Full time (only): \$160-\$190 (1st and 2nd shift)

After school: \$45 per day

Chesterbrook Academy

8515 Mallard Creek Rd

Charlotte, NC 28262

(704) 548-8000

www.chesterbrookacademy.com

Distance: 3.1 miles from campus

Full time: \$214-\$257 per week

Part time available, no afterschool program

Pal-A-Roo's Child Development Center

9215 Mallard Creek Rd

Charlotte, NC 28262

(704) 548-8076

www.palaroos.com

Distance: 3.8 miles from campus

Full time: \$190-\$240 per week

Part time available, after school: \$105 per week

Little Learners Child Center

1076 Tom Hunter Rd

Charlotte, NC 28213

(704) 596-4942

Distance: 4.0 miles

Full time (only): \$162-\$182

After school: \$65 per week

Ruckus House Learning Center

3650 Ruckus Road

Harrisburg, NC 28075

(704) 455-2533

www.ruckushouse.com

Distance: 5.5 miles from campus

Full time: \$725-\$810 per month

Part time available

D. Bright Horizons (www.brighthouse.com)

- Takes clients through every phase of the child care planning process, including:
- Performing workforce child care needs assessments, demand analyses, and feasibility studies
- Aligning child care options to business objectives
- Positioning the business case for a child care benefit in your organization
- Exploring the costs of child care options, providing budget projections and cost analyses
- Developing and constructing facilities, including site analyses, design assistance, meeting jurisdictional requirements (fire, health, and safety codes), and project management
- Equipping and setting up new child care centers
- Establishing and operating child care centers in accordance with licensing requirements and accreditation guidelines
- Measuring the impact of a corporate child care center

Graduate Council (GC) Annual Report 2013-2014

MEMORANDUM

To: Dr. Eddie Souffrant , 2013-14 President
UNC Charlotte Faculty

From: Dr. Alan R. Freitag, Chair
UNC Charlotte Graduate Council

Date: June 27, 2014

RE: Annual Report on Graduate Council Activities for 2013-14

The Graduate Council held ten business meetings during this academic year. Following is a summary of Council activities:

- We reviewed 40 course and curriculum proposals.
- We began a revision of the Graduate Faculty Bylaws (which will be continued during the 2014-15 academic year).
- We adjusted procedures to create subcommittees of the Council to streamline the proposal review process.
- We received briefings and held discussions on the following topics:
 - Student Learning Outcomes
 - Graduate Program Reviews
 - Graduate Council structure
 - Graduate enrollment
 - The upcoming capital campaign
 - Early-entry programs
 - The on-line degree audit project
 - The on-line course and curriculum workflow process project
 - Graduate certificate programs

Minutes for all meetings are available through the Academic Affairs website and provide complete accounts of proceedings: <http://facultygovernance.uncc.edu/graduate-council/agendas-minutes>.

Grievance Committee Annual Report 2013-2014

FACULTY GRIEVANCE COMMITTEE'S 2013-2014 ANNUAL REPORT (Submitted on April 17, 2014)

<u>Members</u>	<u>Department</u>	<u>Term Ends</u>
K.R. Subramanian	CSCI	2016
Aaron A. Toscano	ENGL	2016
Ken Bost	BIOL	2015
Mehdi Miri	ECE, chair	2015
Christine Richardson	BIOL	2017
Deb Ryan	ARCH	2017
Todd Steck	BIOL	2015
Meredith Troutman	NURS	2015
Joe Urbas	ET	2015

At the beginning of the academic year, Matt Wyse from Faculty Governance arranged a meeting with Mr. Jeff Jensen from Legal Affairs and Dr. Bruce Auerbach, the University Mediation Coordinator & Faculty Ombuds. The Q&A format of this meeting was effective in shedding light on some gray areas related to our grievance policies and procedures.

Although the Grievance Committee was prepared to handle grievance cases, our services were not needed for the third year in a row. That is, no grievance cases have been brought before the Faculty Grievance Committee in the past three years.

Hearing Committee Annual Report 2013-2014

Hearing Committee Report 2013-2014

Date: April 11, 2014

Chair: Rosemary L. Hopcroft (SOCY)

Committee Members: Yongge Wang (CCI), Susan Johnson(PSYC), Tricia Turner (KINE), Tony Jackson (ENGL), Charlie Reeve (PSYC), Bridgette Sanders (LIB), Suzanne Boyd (CHHS), Charisse Coston (CJUS), Craig Depken (ECON), Martin Kane (CENV), K.R. Subramanian (CSCI), Lloyd Blenman (BLAW), Tracy Rock (REEL), Ronald Priebe (ETCH), Meredith Troutman (SON)

Spring 2013

There were no requests for hearings in the Spring of 2013.

Fall 2013:

In the Fall the Hearing committee was asked to resolve the discrepancy between the Standing Rules of the Faculty Council and the University Tenure document on the number of Hearing Committee members. Section 4.B.1 of the *Standing Rules of the Faculty Council* says "The Hearing Committee shall consist of 20 members", while Section 7.2.2.1 of the *Tenure Policies, Regulations, and Procedures of the University of North Carolina at Charlotte* says "The Hearing Committee shall consist of sixteen members."

The committee reviewed this matter and recommended that the wording in both documents change to:

"The Hearing Committee shall consist of 16 members."

Honorary Degree Advisory Committee (HDAC) Annual Report 2013-2014

No Report.

Honors Council

Annual Report 2013-2014

In accordance with the *Standing Rules of the Faculty Council*, the Honors Council submits the following report for the Academic Year 2013-2014.

Fall 2013

Honors Council members: Bruce Arrigo (CLAS: CJUS), Ted Amato (COB: ECON) Carlos Coria-Sanchez (CLAS: LCS), John Diemer (CLAS: ESCI), Roy Fielding (CLAS: KNES), James Frakes (COAA: ARTS), Concepcion Godev (CLAS: LCS), Kim Harris (CLAS: MATH), Robin James (CLAS: PSYC), Daniel Jones (CLAS: CHEM), Oscar Lansen (CLAS: HIST), Janet Levy (Chair) (CLAS: ANTH), Al Maisto (CLAS: PSYC), Emily Makas (COAA: ARCH), Michael Matthews (COED: SPED), Mary McKenzie (CLAS: SOCY), Patrick Moyer (CLAS: PHYS), David Mozina (CLAS: RELS), Pinku Mukherjee (CLAS: BIOL), Connie Rothwell (UHP), Mohamed Shehab (CCI: ITIS), Ashli Stokes (CLAS: COMM), and John Szmer (CLAS: POLS).

The Honors Council met four times. Under the leadership of then chair Prof. Janet Levy (ANTH), the Honors Council accomplished the following:

1. Inaugurated a moodle site for sharing documents.
2. Endorsed the document "Redesign of Honors Education Vision 2013: Curriculum and Programming."
3. Created, discussed, and endorsed the document 'Redesign of Honors Education Vision 2013: Governance.'
4. Established the definition of Honors Faculty and defined the responsibilities of the Honors Faculty.
5. Changed Honors Council membership and election criteria, and conducted an election for a newly restructures Honors Council.
6. Drafted, discussed, and endorsed the document "Honors College Structure and Election."
7. Reviewed twenty-eight (28) Honors Thesis proposals.

Spring 2014

Honors Council members: Ken Bost (CLAS: BIOL), Jae Emerling (COAA: ARTS), Paul Fitchett (COED: MDSK), Concepcion Godev (Chair) (CLAS: LCS), Yogendra Kakad (COE: ECGR), Susan McCarter (CHHS: SOWK), Jamie Payton (CCI: SIS), Connie Rothwell (UHP), John Szmer (CLAS: POLS), and Kelly Zellars (COB: MGMT).

The Honors Council elected Concepcion Godev as its new chair in January 2014. Under the leadership of Dr. Concepcion Godev, the Honors Council accomplished the following:

1. Worked in consultation with the Executive Director of the Honors College, Prof. Malin Pereira, to make honors programs accessible to a larger student body.
2. Updated the wording associated with the Honors Council on the document "Standing Rules of the Faculty Council."
3. Reviewed policy on non-renewal of merit scholarships.
4. Reviewed curriculum redesign proposal from University Honors Program.
5. Reviewed the College of Business Honors Curriculum proposal and a course proposal from the Department of Computer Science.
6. Initiated a revision of the current routing system of new honors curriculum and course proposals.
7. Assisted Prof. Pereira with hosting the visit of Dr. Sam Schuman, a national leader in honors education.

Respectfully submitted,

Concepcion Godev, Chair

Part-Time Faculty Committee Annual Report 2013-2014

Part-Time Faculty Committee

Annual Report 2013-2014

Date: April 23, 2014

To: Eddy Souffrant, Faculty President

From: Dr. Thomas Nicolas, II, P.E., Assistant Professor, College of Engineering,
Part Time Faculty Committee Co-Chair

Jennifer Hurlbert, Director of Business intelligence, Belk College of Business,
Part Time Faculty Committee Co-Chair

PTFC Year-End Report

Committee Workload

The committee met three times during the Fall and Spring Semester. Meeting dates were September 9, February 26, and March 19.

Completed Projects

- The PTFC completed a draft of the Part-Time Faculty Handbook and submitted it to the Faculty Council. The Faculty Council endorsed the Part-Time Faculty Handbook and it was sent forward to Academic Affairs to be published on the UNCC website.
- The PTFC obtained support for inclusion of part-time faculty in the annual new faculty orientation held in August beginning in fall 2014. Committee co-chairs Tom Nicolas and Jennifer Hurlbert met with Yvette Huet (Professor of Kinesiology and Director of the ADVANCE Faculty Affairs and Diversity Office) and Nancy Fey-Yensan (Dean of the College of Health and Human Services and Chair of the Future of the Faculty Committee) on March 26 to discuss orientation and how to include part-time faculty. It was determined that part-time faculty could be included in general introductory sessions, then invited to attend a break-out session covering topics of

particular relevance to them as determined by the part-time faculty survey administered in December 2012. Development of this session will continue over the summer.

Ongoing Projects

- As referenced above, part-time faculty are invited to attend the new faculty orientation beginning in Fall 2014. The committee will develop a presentation and corresponding handouts for a breakout session tailored to the specific needs and concerns of part-time faculty as determined by the survey administered in December 2012.
- A report on the findings of the Part-Time Faculty survey administered in Fall 2012 is pending. The initial analysis produced over 500 pages of data. Work began in Spring 2014 to produce summarize the findings in an executive summary appropriate for broader dissemination to Faculty Council and senior leadership. As the survey was extensive and new comparison data on the part-time faculty population was recently obtained from the Office of Institutional Research, work on the executive summary will continue with the goal of completion by the beginning of Fall 2104.

Committee Membership

Part-Time Faculty Committee [two-year term]				
Co-Chairs	Jennifer Hulbert (Report to Faculty Council) and Thomas Nicholas (PT Faculty Handbook Comments/Revisions)		2013	2014
College	Primary	Alternate	Begin	End
Arts + Architecture	Heather Freeman HeatherFreeman@uncc.edu	Delia Neil dneil@uncc.edu	2012	2014
Business	Jennifer Hurlbert jhurlber@uncc.edu	<i>vacant</i>	2013	2015
Computing & Informatics	Ali Sever asever@uncc.edu	Parker Foley JPFoley@uncc.edu	2012	2014
Education	Nellie Aspel npaspel@uncc.edu	Danny Smith djsmith1@uncc.edu	2012	2014
Engineering	Thomas Nicholas tnichola@uncc.edu	Madhav Manjrekar Madhav.Manjrekar@uncc.edu	2013	2015
Health & Human Services	Linda Halbert ljalber@uncc.edu	Karen Pelletier kpellet1@uncc.edu	2013	2015
Liberal Arts & Sciences	Janna Shedd jkshedd@uncc.edu	Billy Jarrett wjarret3@uncc.edu	2013	2015
Liberal Arts & Sciences	Carol Higham ahigham@uncc.edu	Ellyn Ritterskamp elritter@uncc.edu	2012	2014
Liberal Arts & Sciences	Peta Katz pakatz@uncc.edu	mfbelus@uncc.edu	2012	2014

Undergraduate Course and Curriculum Committee (UCCC) Annual Report 2013-2014

UNDERGRADUATE COURSE AND CURRICULUM COMMITTEE UNC CHARLOTTE 2013-2014 ANNUAL REPORT

TO: Eddy Souffrant
Faculty President

FROM: Rick Lejk
Chair, UCCC

RE: Report for Academic Year 2013-2014

Date: 14 April 2014

In accordance with the *Standing Rules of the Faculty Council*, the Undergraduate Course and Curriculum Committee (UCCC) submits the following report for the Academic Year 2013-2014.

The members of the UCCC for this academic year are:

Chair	Rick Lejk	COMP	CCI
Arts + Architecture	Betsy West	ARCH	COAA
Business	Ellen Sewell	ECON	COB
Computing & Informatics	Bruce Long	ITIS	CCI
Education	Drew Polly	REEL	COED
Engineering	Wes Williams	ETCH	COE
Health & Human Services	Susan Lynch	SON	CHHS
Liberal Arts & Sciences	Sean McCloud	RELS	CLAS
Liberal Arts & Sciences	Tanure Ojaide	AFRS	CLAS
Liberal Arts & Sciences	Kim Harris	MATH	CLAS
Library	Stephanie Otis	LIB	LIB
Undergraduate Student (full-time)			

The Committee had no face-to-face meetings this academic year. Instead, all meetings were held in a virtual setting.

The Long Form submissions were sent to the Committee members via email. The suspense date was normally set at ten calendar days from the date of transmission and responses were due during that time interval. When comments were made or issues rose, these were sent to the originator for resolution. In all cases, the Committee member's suggestions were adopted. As of this date, no long form proposals are

pending. See Attachment #1 for a complete listing of those processed this academic year.

As to the Short Form Proposals, these were all handled individually by the Committee Chair. Several of these required negotiations with the originators to correct various administrative errors. There were no insurmountable problems and were resolved to the satisfaction of all parties involved. See Attachment #2 for a complete listing of the short forms approved by the Chair. There are none pending.

I want to express my sincere appreciation to Matt Wyse for his pre-screening activities that helped to reduce the time spent processing the forms. His analyses and comments were fully appreciated.

FAPSC did consider the course numbering policy issues that our Committee raised at the end of the previous academic year. A complete solution has not been found, but what has been accomplished is being sent to the Faculty Council for approval at its last meeting this academic year. Future consideration will take place next academic year.

Attachment #1 – Long Form Proposals Approved

Establishment of a Bachelors-Masters Program

New Course: Evolution and Gender

Revision of the Undergraduate Curriculum in Management

New Minor in Italian

Bachelor of Fine Arts with an Art Education concentration

New undergraduate 'holding' major for "Health Professions Exploration"

Proposal to Revise Geography BA & BS Undergraduate Curriculum

Attachment # 2 –Short Forms Proposals Approved

Editorial changes to current catalog copy SPED 4271
Editorial changes to current catalog copy SPED 4272
Editorial changes to current catalog copy SPED 4274
Editorial changes to current catalog copy SPED 4275
Change in CHFD Minor Plan of Study
Deprecating IT IS 1210 Introduction to Web-Based Information Systems
Establish a new course IT IS 1600 Computing Professionals in the Software and Information Systems BA Curricula
Creation of a new course (SPEL 3100) Introduction to the Dual Program to be included in the BA in Special Education & Elementary Education Dual Program Course Sequence
Proposed Freshman Engineering Seminar Course for College of Engineering Freshman Learning Community (FLC) residents
Proposal to remove pre-requisites and revise course description for INFO 3236 Business Analytics
Add FILM 4410 Professional Internship in Film Studies
PHIL 1106 – proposal for a non-W version of PHIL 1105
New Course Proposal – AFRS 2011: Yoruba Language and Culture I
New Course Proposal – AFRS 2172: Black Sexuality and Health
Proposed Change to the “Bachelor of Science in Electrical Engineering with a Concentration in Power and Energy Systems”
Proposed Change to “ECGR 3134: Industrial Electronics”
Add FILM 3800 Directed Project in Film or Video
New Course Proposal – AFRS 2012: Yoruba Language and Culture II
Service Learning (SL) Designation for PSYC 3407 Proposal
Washington Center placeholder course (UCOL)
Remove the “W” designation for READ 3224
Catalog changes accompanying establishment of early entry option for the MSPH and MHA programs
Honors 1100 Catalogue change of name and requirement
Minor Change to the Degree Requirements for the Dual Degree Programs in Physics and Mechanical and Electrical/Computer Engineering
Apply for a permanent course number for “Sociology of Economic Life”
Apply for a permanent course number for “Globalization and Development”
Minor Changes to the Degree Requirements for the B.S. and B.A. in Physics and Elimination of Concentrations in Astrophysics and Optical Science
Changes to EDUC 2100 title and catalog description
Changing ANTH 3111 to service learning course description
Minor Changes in Course Numbering and Prerequisites: ANTH
Change to catalog copy for GEOG 4215 Urban Ecology and GEOG 4216 Landscape Ecology Geography and Earth Sciences
ARTP 4932
ARTH 2003
Add an Honors capstone project class
Changes in prerequisites for Illustration (ARTL) courses
Establish New Course ECGR2104
Add Prerequisites to ANTH courses

UCOL 3050

University College 3400

Change LACS 3051 from 3 credits to 1-3 credits

SPAN 4409 changes in Course Description

Revisions to the Minor in History

Changes to MDSK 2100 title and catalog description

Development of the CHHS Prospect for Success seminar course

Senior Design Laboratory Courses

Change course number of FREN 2210 "Introduction to Business French" to FREN 3210; change course prerequisite from FREN 1202 to FREN 2202; add course to count toward major and minor as an alternative to FREN 3207 "French Phonetics"; change "on demand" offering schedule to "Spring"

Change ARBC 3050 and PORT 3050, both of which are W courses, from 1-3 credits to 3 credits.

Change ARBC 3051 and PORT 3051, both of which are open courses, from 3 credits to 1-3 credits

Add LACS 4690 as requirement to French Major

Modify course descriptions and a new course in Kinesiology Department

Respiratory Therapy (RESP) Catalog Changes

KNES 3221 Revisions

New Course Proposal – Dance

Proposal to Create MUPF 1118 Marching Band

NDSS Catalog change NDSS 3104 and 4104

NDSS Catalog change NDSS 4107

SPED 3210 Enhancing the Social-Emotional Development in Young children in Inclusive Settings

Change to Catalog/Course Description for CHFD 3416

Change to Catalog/Course Description for CHFD 3115

Change to Catalog/Course Description for CHFD 3114

Change to Catalog/Course Description for CHFD 3133

Change to Catalog/Course Description for CHFD 2111

Change to BINF 4111 offering to On Demand

Change to BINF 3211 offering to On Demand

Change to BINF 3111 offering to On Demand

Addition of BINF 2121 Prerequisite for BINF 3101

Addition of BINF 2111 Prerequisite for BINF 2121

ELED Program: Removal of concentrations

Change to Catalog/Course Description for CHFD 3118

New Undergraduate Course: CHFD 3414

Establishing a Topics Course as an Elective in the CHFD Undergraduate Curriculum

Course Description Revision SPED 4210

Establish new course: CEGR 4246 Energy and the Environment

Establish a new course: CEGR 4242 Wastewater Treatment Design

Concentration in Applied Energy & Sustainable Systems for CIET and CM Program Majors

Minor changes to Four-Year Mechanical Engineering Technology Undergraduate Curriculum

New Undergraduate Course in Biology – BIOL 4167 "Medical Genetics" (Re-instatement)

New Undergraduate course in Biology – BIOL 4265 Drugs: Molecular and Cellular Mechanisms

New Undergraduate Course in Biology – BIOL 4258 "Epidemics and Plagues"

New Undergraduate Course in Biology – BIOL 4245 Marine Biology

Editorial changes to current catalog for BIOL 4279 Neurobiology
 New Undergraduate course in Biology – BIOL 4276 cardiovascular Physiology
 New Undergraduate Course in Biology – BIOL4272 Comparative Animal Physiology
 Department of Physics and Optical Science proposes changing a course prerequisite to the existing course, PHYS 4181 and making the course available in both Fall and Spring semesters
 Revision of Catalog Copy for ESCI 3205
 Revision of Catalog Description for SOCY 1101
 New course: ENGL 2109 Children's Literature, Media, and Culture
 New Rubrics and Classes in Farsi, Modern Greek, and Swahili
 Editorial changes to current catalog for BIOL 4259 Virology
 Editorial changes to current catalog for BIOL 4121 Biometry
 Change to course number, BIOL 2130L – General Biology II Laboratory
 Editorial changes to current catalog for BIOL 4405 Internship/Laboratory Research
 Editorial changes to current catalog for BIOL 3231 – Invertebrate Zoology
 Change course description for CHFD 3112
 Addition of BINF 1101L Laboratory Course Corequisite for BINF 1101
 Department of Kinesiology Catalog Revisions
 Credit Hour and Catalogue Copy Changes DANC 4467
 Course Title Change and Catalogue Copy DANCE 4110
 NDSS Catalog change NDSS 2101
 Minor Revision to B.A. in Communication Studies, Public Advocacy concentration
 Change CHNS 3050 to 3 credits. Change CNHS 3051 to 1-3 credits
 Creating SOCY 4482 Undergraduate Teaching Internship in Sociology
 Course description changes for ESCI 4170 / 5170 and ESCI 4180 / 5180
 Course Prefix change; Course Name Change; Course Prerequisite Clarification
 Creation of SOCY 4267 Sociology of the Internet
 Add (O) Goal to SPAN3202 and 3203
 Add prerequisite to PHYS 3220
 Request to create PSYC 2113 Introduction to Brain and Behavior
 Reestablish GEOG 4240 The Geography of Knowledge and Information
 Changes to BIOL catalog degree descriptions
 Changes to JAPN3050; New classes JAPN2050 and 3051. Changed description of JAPN3130, 3140, 3160
 Establishment of New Course: Spatial Thinking
 BINF 1101L: Introduction to Bioinformatics and Genomics Lab – credit change to a designated section with 0 credits and change the BINF 1101 (lecture) to a co-requisite
 Change of credit hours for BINF2101 and BINF2101L
 BINF 2111: Introduction to Bioinformatics Computing
 Addition of BINF 2101L Laboratory Course Corequisite for BINF 3101
 MUSC 4153
 MUSC 1236
 Proposal for new course: GEOG 4600 Geography Professional Seminar
 GEOG1110: Introduction to Urban and Regional Planning
 GEOG 4180 Web GIS
 Deletion of GEOG 2101 and 2100
 Revisions to Existing courses: GEOG 2100(Maps and Graphs) and GEOG 2101 (Cartography Lab)
 Course Deletion: GEOG 4120

Revisions to Existing course: GEOG 4120: Fundamentals of Geographic Information Systems
Add prerequisite wording for all honors project/thesis courses (to follow long-established practice). Editorial change to catalog copy.
RN-to-BSN revision of pre and co-requisites in the catalog
Changes to Dance Minor
Changes to NURS 2200 pre- and co-requisites

University College Faculty Council (UCFC) Annual Report 2013-2014

Annual Report from University College Faculty Council

Activities of the Council for this year included, but were not limited to:

- Constituted and began meetings of the General Education Task Force, in response to last year's 10-year review of the General Education curriculum.
- Considered and made recommendations regarding various course and curriculum proposals, including discussions regarding the revamping of the first-year writing program.
- Developed and proposed an advising designation within UCOL for students who declare pre-med but are not admitted to the Biology program.
- Consulted on various issues connected to general education and University College.
- Conducted learning outcome evaluations for LBST courses. We discussed the procedures, met with constituent groups, and advised Dean Smail on administration of the evaluations. Data analysis will occur in May.
- Conducted annual evaluation of Dean John Smail.

Sincerely,

Dr. Lisa Slattery Walker