

FACULTY COUNCIL
Meeting Minutes
September 25, 2014

Present (ex officio): Gregory Starrett (President); Jeffrey Leak (President-Elect); Peter Schmidt (Secretary); Eddy Souffrant (Past President); E.E. Balcos (Alternate, COA+A); Chandra Subramaniam (BCOB); Meredith Troutman-Jordan (CHHS); Beth Rubin (CLAS); Paula Eckard (CLAS); Judy Walker (LIB); Phil Dubois (Chancellor); Joan Lorden (Provost); Tom Reynolds (Dean, Graduate School); Robert Johnson (Dean, William States Lee College of Engineering); Jane Neese for Nancy Fey-Yensan (Dean, College of Health & Human Services); Bill Hill for Nancy Gutierrez (Dean, College of Liberal Arts & Sciences); John Smail (Dean, University College)

Absent: Cynthia Gibas (CCI); Susan Furr (COED); Mehdi Miri (COE); Mark Wilson (CLAS); Arthur Jackson (Vice Chancellor of Student Affairs); Ken Lambla (Dean, College of Arts + Architecture); Steve Ott (Dean, Belk College of Business); Yi Deng (Dean, College of Computing & Informatics); Ellen McIntyre (Dean, College of Education)

Present (unit representatives): Casper Wiggins (ACCT); Felix Germain (Alternate, AFRS); Dennis Ogburn (ANTH); Susan Sell (BINF); Jian Zhang (BIOL); Jing Zhou (BISOM); Joanna Krueger (CHEM); Loril Gossett (COMM); James Frazier (ITCS); Jack Culbreth (CSLG); John Stogner (CJUS); E. E. Balcos (DANC); Alice (Hui-Kuan) Tseng (ECON); Lisa Driscoll (EDLD); Sukumar Kamalasan (ECGR); Barry Sherlock (ETCM); Lara Vetter (Alternate, ENGL); Keener Hughen (FINN); John Diemer (GYES); Jim Hogue (HIST); Erik Wikstrom (KNES); Anastasia Korolova (LACS); Stephanie Otis (LIB); Ed Jernigan (MGMT); Charles Bodkin (MKTG); Lan Kolano (MDSK); Dylan Savage (MUSC); Michael Kelly (PHIL); Yuri Nesmelov (PHTS); Beth Whitaker (POLS); Charlie Reeve (PSYC); Andrew Harver (PHS); Ian Binns (REEL); John Reeves (RELS); Meredith Troutman-Jordan (Alternate, SON); Mark Ezell (SOWK); Murray Webster (SOCY); Khai Truong (ITIS); Gloria Campbell-Whatley (SPED); Tom Burch (THEA)

Absent (unit representatives): Dean Fitzgerald (AERO); Maja Godlewska (ARTS), Rajaram Janardhanam (CEGR); John Cox (GIAS); Zhiyi Zhang (MATH); Harish Cherukuri (MEGR); Jared Sloan (MSCI); David Thaddeus (SOA); Yesim Sireli (SEEM)

Also present: Leslie Zenk (Academic Affairs); Matt Wyse (Academic Affairs); Jay Raja (Academic Affairs); Tamara Johnson (Academic Affairs); Cindy Wolf Johnson (Academic Services); Janet Daniel (OASES); Christopher Knauer (Registrar); Cathy Blatt (University Center for Academic Excellence); Gena Smith (Disability Services); Heather McCullough (ITS/CTL); Karen James (Honors College)

The meeting was called to order at 12:34 pm, Dr. Starrett Presiding.

1. Approval of meeting minutes from April 24, 2014.

No corrections proposed.
Approved via acclamation.

2. Introduction of Faculty Legacy Scholarship Recipients

Dr. Michael Green introduced the winners of these scholarships.
They are:

Jason Cleary (ECE)
Judith Davis (ACCT)
Stephanie Galo (PHS)
Theresa McCarty (REEL)

3. Campus Accessibility

Dr. Cindy Wolf Johnson discussed ongoing efforts to identify and remediate accessibility issues for the campus. She also solicited committee members for the Campus Accessibility Committee, which oversees ADA compliance on our campus. This committee meets for 1 hour every month between September and April. Anyone interested should contact her for details. It was pointed out that the meeting times for this committee (1:00 – 2:00) are not in alignment with teaching time norms. An interest list was distributed to members present, but no names were collected.

Gena Smith was introduced as the new Director of the Disability Services office.

4. Request to change the name of the Department of Social Work to the School of Social Work.

Vivian Lord from the department of social work gave a brief overview of the white paper posted at <http://facultygovernance.uncc.edu/faculty-council/agendas-minutes> .

A motion to approve the change was made by the FEC.

The motion was seconded by Chandra Subramaniam

The motion was unanimously approved.

5. Election of alternate voting member to the Faculty Honorary Degree Advisory Committee.

The FEC nominated Alireza Tabarraei, after soliciting members for possible interest. President Starrett opened the floor for additional nominations. No additional nominations were made.

Eddy Souffrant moved that the nominated candidate be selected.

Beth Rubin seconded the motion.
The motion was unanimously approved.

6. Report of the Chancellor

Chancellor Dubois noted that Faculty Legacy scholarship donations are collected in the “Giving Green” campaign.

A reminder was made that Convocations remarks are available in the Chancellor’s outbox.

The Chancellor reported that UNCC had a successful enrollment year, with a total of 27251 students. Retention has increased. There has been a large increase in the number of freshmen. Graduate enrollments have stayed constant. Chancellor Dubois reminded all that enrollment growth is a source of new money from the state.

A tuition plan for two years has been requested by GA, with a limit of 5% maximum and 0% expected. Total new money for the campus was \$4.9m, with \$2.2m represented by tuition. \$2m was then cut by the Board of Governors. Employee raises were partially funded by Chancellor. Salaries for administrative positions are being adjusted for market rates. Other budget highlights were that the Chancellor is holding back \$4.78m for out year carryover, \$3m for possible reversion and \$300k for addressing issues discovered during the campus “Student Safe Walk”.

The Board of Governors will be meeting on our campus on 5 February.

The Chancellor asked that everyone please heed construction information that is posted on and around campus. Some highlighted projects were: a new traffic signal is being installed at University City Blvd and Cameron Boulevard, a southern entrance to campus from W.T Harris Boulevard is planned and that Craver Road and Phillips Road are being aligned.

7. Report of the Provost

Dr. Lorden asked that faculty not familiar with the new policy on withdrawal please review it.

Some new policies put in place have resulted in the reduction of number of students who drop all classes

A look at first year programs and student recovery programs, communicating to students why they are here and how to be successful, has yielded an increase in number of students taking 15 hours.

A committee has been formed to address the need for a new convocation event. This is done at other UNC system institutions to create a break between high school and college in the minds of the students. Cathy Blatt is leading this effort.

An online course catalog system is being implemented. Curriculog software is being implemented to replace paper processes and to feed into an online catalog system. This is an opportunity for improving catalog text, provides functionality for student self-advising. DegreeWorks, software for degree/graduation auditing is also being implemented.

A committee has been formed to address a new policy imposed by GA, The Military Student Success Policy, giving credit for service experience and training completed.

The current post tenure review policy has been revised by GA, and university policy is being revised to reflect this. The draft policy is close to completion, and then will be available for review. Changes include need for faculty have a 5 year plan, a requirement for training for committee members that do post tenure review and the inclusion of college Deans review in the process.

A requirement to post plans of study for students from community colleges for all degrees has been implemented. GA will control all transfer articulation agreements.

A revision of the academic plan for the campus is under way. Graduate enrollment should be implemented in a more systematic way. This change has a large impact on the enrollment plan for campus.

Market studies are being done on the career path for student advisors.

A laboratory space study is being conducted to understand current use and identify spare capacity.

A market study of faculty salary will be done again this year.

The number of late grades submitted by faculty has decreased. The importance to students of receiving this feedback was stressed, since the new withdrawal policy has been implemented. The new deadline for all drop activity is October 10, 2014.

8. Report of the President-Elect

Dr. Leak reminded all present of the October 10th deadline for the O. Max Gardner award. He has 6 nominations in hand from our campus. Qualification: Having served humanity in a significant way in the past year. This award is open to all teaching faculty.

Faculty assembly for the UNC system was discussed. Shared governance was the theme of the last meeting. Challenges of shared governance were discussed. Minimum admission criteria discussed. System turnover of employees was highlighted. In 2013-

2014 8 Chancellors and 8 Provosts needed to be replaced. This makes Chancellor Dubois the second most senior chancellor in the system. Faculty were encouraged not to agitate legislature over faculty salary. New state legislators have a better understanding of the system, and the Board of Governors is addressing the situation. A question from the membership was asked regarding faculty turnover. GA data on this has influenced the work of the Board of Governors. GA spends a lot of time helping stakeholders interpret this data. President Ross expressed his concern over faculty turnover and view of faculty by state legislatures.

9. Report of the President

Dr. Starrett highlighted faculty responsibilities illuminated in the campus constitution. Faculty council is responsible for doing the business of the faculty at large. He expressed his view that representatives do not only represent their academic units. Debates are important, and therefore the member of a deliberative body can use their own judgment, rather than just voting as decided by their academic units.

Dr. Starrett's presentation from the meeting is attached and incorporated here by reference.

The issue that administrative overhead is overtaxing department chairs was pointed out. A call to collect identify dysfunctional administrative processes was made, with these to be forwarded to President Starrett.

Committee charges were discussed. See the attached presentation.

A comment from the membership was made regarding the number of faculty committees that report to president. A call for committee chairs and a president elect for next year was made. Self nomination or recruitment was requested from the membership.

10. New business

A comment regarding parking availability was made from the membership. The Chancellor pointed out that there are 6500 spaces in excess of capacity on campus at peak parking times. University administration has structured parking access as a "Pay for Convenience Model". Shuttle access from remote parking to all parts of campus was described.

The meeting was adjourned at 1:49 pm.

Submitted



Peter Schmidt, Secretary

Constitution of the UNC Charlotte Faculty

ARTICLE III AUTHORITY OF THE FACULTY

The Faculty accepts the major portion of accountability for the quality of instruction and scholarship at this university. Therefore, [i]n identifying functions for which authority, primary or shared, should be delegated to the Faculty, the emphasis is on **the formation of policy**. It is recognized that the primary responsibility for the implementation of academic policy rests with the administration of the University.

The Faculty assumes **primary policy-making responsibility** regarding:

1. degree requirements
2. admission standards
3. academic plans and curricula
4. grading systems and policies concerning withdrawal, suspension, and retention;
5. granting of academic credit;
6. granting of degrees
7. promotion, appointment, reappointment, tenure, and post-tenure review of faculty
8. academic counseling of students;
9. allocation of openly solicited UNC Charlotte research
10. faculty review of University administrators.

Consultation Responsibilities

The Faculty Council will be consulted in time to permit the forwarding of faculty recommendations when decisions are impending on policies concerning:

1. the academic calendar,
2. salary increases,
3. academic leave,
4. academic workloads,
5. allocation of academic positions,
6. appointment of administrators,
7. library user services and collection department,
8. grants and contracts,
9. academic computer use,
10. course scheduling,
11. allocation and use of existing facilities,
12. transportation and parking,
13. program and design of new facilities,
14. changes in the formal structure of colleges, departments, or other units in the division of Academic Affairs.

What we're working on now:

Faculty Academic Policy and Standards Committee (Dr. Greg Mixon)

- Shortening the add-drop period at the beginning of the semester
- Calculating credit hours for second-degree students and students readmitted after receiving an Associate's Degree
- Defining "credit hour" standards for on-line and hybrid courses

Reviewing standing policies on:

- Academic Appeal and Grievance Procedures
- Academic Records and Transcripts
- Academic Honors
- Posthumous Degrees

What we're working on now:

Faculty Employment Status Committee (Dr. Tony Jackson)

- Developing Advice on new General Administration procedures regarding Tenured Faculty Performance Review

Reviewing standing policies on:

- Faculty Evaluation of Academic Administrators
- Periodic Review of Service Units

What we're working on now:

University College Faculty Council (Dr. Cliff Scott)

- Facilitating the creation of special Advising Groups for undeclared students
- Development of policies regarding the implementation of restrictive entrance requirements to majors