

# **Standing Committee Reports**

**Academic Year 2016-2017**

# Committees

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## Competitive Grants Committee (CGC) Annual Report 2016-2017

The Competitive Grants Committee selected two proposals from a set of submitted proposals to nominate for the NEH Summer Stipend Program. The Committee also selected two proposals from a set of submitted proposals to nominate for the Oak Ridge Associated Universities Junior Faculty Award Program.

## Faculty Academic Planning and Budget Committee (FAPBC) Annual Report 2016-2017

In the fall, the Faculty Academic Planning and Budget Committee reviewed deans' budget presentations from 2015-2016, in order to prepare for this year's budget presentations. This was the first time the committee had taken this approach. On May 3, 2017, we met with Provost Lorden to discuss the deans' presentations as well as discuss her annual review.

# Faculty Academic Policy and Standards Committee (FAPSC) Annual Report 2016-2017

## COMMITTEE MEMBERS

### Representatives:

**Chair:** Gregory Mixon – HIST - CLAS  
Bonnie Noble – ART - COAA  
Casper Wiggins – ACCT - COB  
Jing Yang – ITCS - CCI  
Adriana Medina – REEL - COED  
Nicholas Tymvios – ETGR - COE  
Susan Lynch – NURS - CHHS  
Lisa Rasmussen – PHIL - CLAS  
Allison Stedman – LACS - CLAS  
Mary Jo Shepherd – POLS - CLAS  
Jeff McAdams – LIB

### Alternates:

Vacant - COAA  
Justin Martin – BISOM - COB  
Yaorong Ge – ITIS - CCI  
Mark D'Amico – EDLD - COED  
Vacant - COE  
Tricia Turner – KNES - CHHS  
Diane Brockman – ANTH - CLAS  
Evan Houston – MATH - CLAS  
Debra Smith – AFRS - CLAS  
Stephanie Otis – LIB

## MEETINGS:

FAPSC met on the following dates:

Fall 2016—September 20, 2016; October 18, 2016; November 15, 2016.

Spring 2017—January 17, 2017; February 21, 2017; March 21, 2017; April 18, 2017.

## **WORK OF THE CHAIR OUTSIDE OF FAPSC**

The chair during spring, summer, and fall 2016 received requests from the College of Liberal Arts and Sciences Dean Nancy Gutierrez and Associate Dean Shawn Long as well as CLAS Faculty Chair, Elizabeth Stearns to examine electronic course evaluations. The issue was brought before FAPSC during fall 2016 with FAPSC requesting more information on the issue as it stood across the colleges of the campus. To meet that request, the chair contacted members of the FITSAC committee with several questions concerning the level of student responses during course evaluation. FAPSC did not take on course evaluations. In related meetings with Provost Lorden it became clear that this issue would not be a FAPSC responsibility.

## **CHARGE FOR THE YEAR**

Provost Joan Lorden and Faculty President Lisa Walker charged FAPSC to work on the following issues:

- Readmission of Former Students and Declaration of Undergraduate Majors and Minors
- Undergraduate Course and Curriculum and Catalog Review Guidelines
- Five –Year Policy Review

## **WORKING GROUP ACTIONS**

Working groups were formed at the October 18, 2016, meeting. The Five-Year Review was completed and approved at the January 17, 2017, meeting.

- Entrance to the Registration Process(Priority Registration)
- Graduation—Undergraduate
- Academic Calendar
- FERPA Notification

The Readmission working group completed its work in February 2017 with approval at the February 21, 2017, meeting.

The Undergraduate Course and Curriculum and Catalog Review working committee requested that the Chair contact Provost Lorden with its findings, which was done in late February 2017.

## **NEW INITIATIVES**

### **FALL 2016**

Dean of Students Christine Reed Davis and Assistant Dean of Students Larry Gourdine made a presentation to FAPSC concerning Withdrawals. FAPSC approved the proposal with amended language. See WE policy Spring 2017.

## **SPRING 2017**

- Assistant Provost Leslie Zenk met with FAPSC at the February 21, 2017, meeting with a request from Provost Lorden for a change to the Baccalaureate Degree requirements. FAPSC requested a response from the Chairs meeting. The proposed change will be reviewed at the April 18, 2017, meeting. The change requested involved completion of 25% of earned credit hours the last quarter of a student's matriculation. This UNCC requirement put an undue burden on students. The proposed change would modify the requirement to provide students with flexibility and enable their matriculation to graduation.
- During February and March 2017 FAPSC discussed concerns about excused absences for University-related events and activities raised by Chancellor's Advisory Committee on Intercollegiate Athletics chair, Jeffrey Leak. FAPSC invited chairman Leak to attend the March 21, 2017, meeting after sharing a set of questions with him related to the issue and potential policy resolutions. Leak is currently working on a set of proposals for policy recommendations for an appeal process.
- WE Policy Changes were briefly discussed in March 2017 and resolved as an email exchange between FAPSC Chair, President Walker, Assistant Provost Leslie Zenk and the Chemistry Department.

## **CONTINUING ISSUES**

- Providing students with an appeal process to attend University-sponsored events when a professor does not allow or recognize the absence as legitimate will be part of the fall 2017 agenda it appears.

# Faculty Advisory Library Committee (FALC) Annual Report 2016-2017

PREPARED BY

Donna Kazemi – Associate Professor of Nursing [Committee Chair]

COMMITTEE MEMBERS

Lisa Hormann, COAA  
Alice Tseng, COB  
Celine Latulipe, CCI  
LuAnn Jordan, COED  
Maciej Noras, COE  
Lisa Walker, CLAS  
Aaron Shapiro, CLAS  
Daniel Rabinovich, CLAS

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The FALC, which convened early in Fall 2016, appointed Donna Kazemi as chair. The Committee included the above-listed members and the Dean of the Libraries, Anne Cooper Moore. FALC met regularly on the 3<sup>rd</sup> Wednesday of the month throughout the semester. Attendance was very good. Our UG Student Representative was very active and we received regular reports from the UG Student Advisory Group. We need to continue to encourage a strong liaison with GPSG with a joint meeting in the fall 2017.

Atkins Library has been undergoing a variety of changes under the direction of Dean Anne Cooper Moore, in terms of organizational structure, new hires, and new initiatives. Dean Moore is very supportive to have strong faculty participation in this time of change. We've reviewed the vision, mission, and discussed the Atkin's strategic plan, goals, and objectives for 2015-2020.

Among the many items that we covered in FALC (listed below), I will briefly note that FALC played articulated strongly for maintaining security and inventory control of library physical collections and recommended that Academic Affairs provide funding in the 2017-2018 for the purchase and implementation of an RFID inventory control system.

There is universal agreement that changes are necessary in how the Atkins Online Catalog functions and represents holdings, and the voice of FALC was very important in arriving at the decision to migrate to the Ex Libris Alma/Primo library system in 2017-2018. We need to continue to provide faculty/student perspectives as the system is implemented and after it is live as "end-users."

As both Atkins and UNC Press move forward with digital publishing and open-access, the faculty will continue to have a strong voice. We are the content providers and have some useful insights into the ways in which materials are used, but we are also critical

to an understanding of how quality-driven, peer-reviewed materials can be produced in a sustainable fashion.

We applaud Dean Moore for her efforts to encourage FALC in its activities and involvement in the growth and development of the Atkins Library.

FALC discussed during 2016-2017 academic year:

- 2 millionth volume celebration
- New Catalog Search (WMS)
- Tour - What services do we provide now?
- Access Services and AskAtkins
- Technology Support Service (2nd Floor)
- Collection Review
- Plans for 2nd Floor
- RFID Quotes (February)
- Assessment Projects (March)
- 2017-2018 Budget Request (March)
- Special Collections & University Archives Projects (April)

# Faculty Advisory Summer Sessions Committee (FASSC) Annual Report 2016-2017

Chair: Mohammad Kazemi

Members: Anabel aliaga-Buchenau

Joyce Beggs  
Amanda Binder  
Carlos Crus Casas  
Susan Furr  
Carol Leeman  
Bruce Long  
Rick McAnulty  
Babak Parkhideh  
Dave Verrill

- The Committee held one meeting during the academic year and introduced Jody Cebina, the new director of Distance Education and Summer School. The following information was provided and questions and discussions were presented in this meeting.
- Update on Summer Enrollment
  - (See attached Summer Enrollment, section A)
    - UNC Charlotte leads the NC institutions for Summer School enrollment.
    - When comparing total non-duplicated headcount to the total registration we can see that most students take two courses in the summer.
    - 8% of the summer students at UNC Charlotte are visiting from other institutions. The top three home institutions of our visiting students were UNC Chapel Hill, NC State and Tennessee Tech University.
    - Mohammad Kazemi (Chair, Math Department) asked if the percentage of students who are taking courses in Summer were taking them to make up for a failed courses in the Spring was known. Summer School will look into this for future reporting.
  - (See attached Summer Enrollment, section B)
    - Tuition information for NC institutions, UNC Charlotte having the highest tuition and fees.
      - Anabel Aliaga-Buchenau (Language and Culture Studies) asked how UNC Charlotte can have the highest tuition and fees, yet still get the highest amount of enrollments. Also wanted to know why the tuition was so much higher.
        - There is no cap on the tuition and fees for summer school, which is billed per credit hour. The tuition and fees are not determined by the Summer School office.

- Fees in summer are the same as they are in the Fall/Spring semesters, however students are not provided with the same amount of support from the fees they are paying. With less programs and access available in the Summer.
- Tuition and Fees for Summer 2017 cannot be increased more than 3% from Summer 2016. Tuition rates are reviewed by the University's Board of Trustees and the Board of Governors of the University of North Carolina System and set annually by the North Carolina legislature. Fees are reviewed and approved by the University's Board of Trustees with final approval pending the Board of Governors of the University of North Carolina System review.
- In order to help balance the tuition and fees and still encourage students to enroll, better education of the Financial Aid requirements need to be given to all students. Other Financial Aid options should be made available to students.
- Online courses have much lower tuition and fee rates due to there being less fees.
- (See attached UNC Charlotte Summer Enrollment, section C)
  - Overview of Summer School Student Credit Hours by Delivery method. Summer 2017 is still currently being developed but we are anticipating closer to 50% of Student Credit Hours will be online.
    - Anabel Aliaga-Buchenau (Language and Culture Studies) asked if departments should be encouraged to offer more online courses in order to provide less expensive options to students.
      - Jody Cebina (Director of Distance Education and Summer School) advised that Summer School encourages departments to offer instructional methods that will be best to serve the students.
      - Currently online learning is trending and so many students are preferring the online courses in subjects in which they work best.
      - Jody also advised about how blended courses have been proven to be the best options for learning.
- Review of Summer School Marketing Initiatives
  - See attached, Planning & Marketing for Summer 2017
- Other Items as suggested by advisory members
  - Susan Furr (Counseling) requested information about the money that is given to the departments after summer. This summer money is distributed by Academic Affairs. Any requirements are set by Academic Affairs, however Jody is going to look into the restrictions on how this money is to be used.
  - Susan Furr (Counseling) requested information regarding the regulations about paying instructors for working with a Dissertation student or course.

Update for Faculty Advisory for Summer Sessions Committee  
January 25, 2017

I. Summer Enrollment

A. Summer 2016 Enrollment Comparison in the UNC System

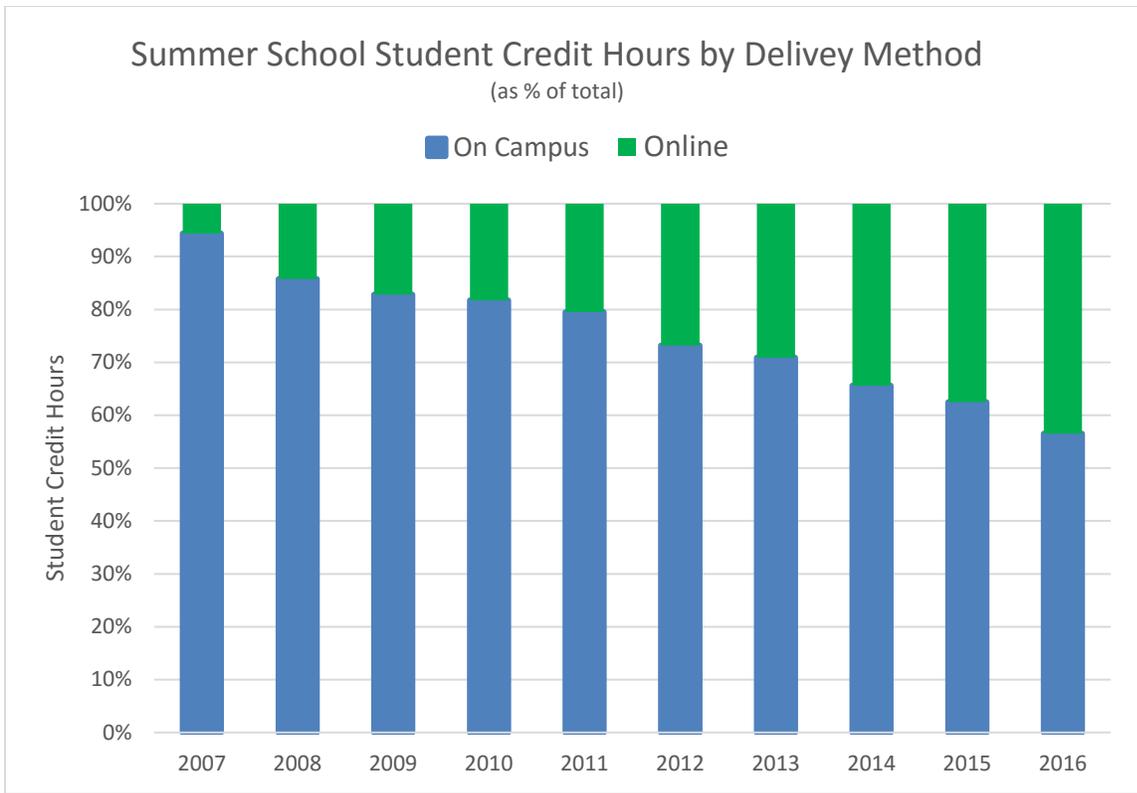
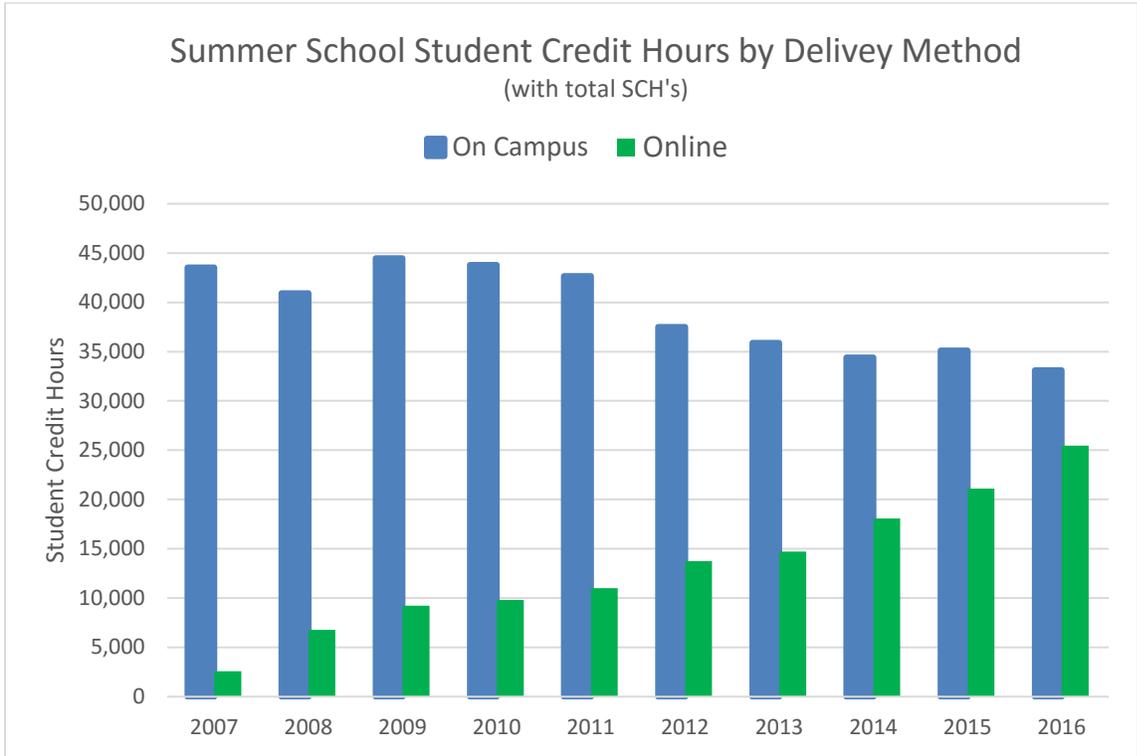
<b>2016 NCASS Summer Session Statistical Survey</b>				
<b>Institution</b>	<b>Credit Hour Production</b>	<b>Enrollment:</b> Non-duplicated headcount--each registered student counted only once.	<b>Enrollment/ Registrations:</b> Total registrations across all terms--student is counted for each registration or each space taken, even across terms.	<b>Visiting Students:</b> Students who are degree-seeking at other institutions.
Appalachian State University				
East Carolina University				
NC A&T State University				
NC Central University				
UNC Chapel Hill				
UNC Charlotte				
Fayetteville State University				
UNC Greensboro				
UNC Wilmington				
Western Carolina University				

Note: The top three home institutions of our visiting students were UNC Chapel Hill, NC State and Tennessee Tech University.

B. Summer 2016 Tuition comparison in the UNC System

<b>2016 NCASS Summer Session Statistical Survey</b>				
<b>Institution</b>	<b>Effective 2016 tuition rates including fees (on-campus)</b>		<b>Effective 2016 tuition rates including fees (online)</b>	
	UG Resident	GR Resident	UG Resident	GR Resident
Appalachian State University	\$212.25	\$247.25		
East Carolina University	\$262.67	\$335.79		
NC A&T State University	\$201.09	\$254.09		
NC Central University	\$207.55	\$227.55		
UNC Chapel Hill	\$240.00	\$265.00		
UNC Charlotte	\$350.00	\$415.00	\$149.90	\$237.90
Fayetteville State University	\$159.30	\$208.90		
UNC Greensboro	\$192.65	\$292.03		
UNC Wilmington	\$221.50	\$243.13		
Western Carolina University	\$269.57	\$318.52		
Average rate of respondents	\$231.66	\$280.73		

C. UNC Charlotte Summer Enrollment



## II. Planning & Marketing for Summer 2017

### A. Timeline: <http://summerschool.uncc.edu/resources-faculty-and-staff>

January 16, 2017	Summer School will send departments summer schedule that asks for salaries to be assigned to instructors, TAs, problem sessions, etc.
February 3, 2017	Departments return "Summer Salary Assignments" with salaries assigned to courses, non-course instructors. Send to Summer49er@uncc.edu
March 1, 2017	Final summer schedules with assigned salaries go to Chairs for approval
March 15, 2017	Faculty salary confirmation letters are sent to departments for distribution
March 27, 2017	Registration for Summer 2016 begins

### B. Message for Summer 2017: Stay on Course



Summer marketing budget of \$40,000: print, web, mail, social media

Adding a student Summer Ambassador – new in Summer 2017!

### C. Areas of focus for Summer 2017:

- Graduation - over 880 students finished coursework and applied for graduation in Summer 2016.
- Development of targeted online courses for summer delivery
- Freshman First – offering high demand summer courses in the second summer session

## Faculty Employment Status Committee (FESC) Annual Report 2016-2017

The Faculty Employment Status Committee followed the charge to review procedures for Specialty Faculty Appointments and provide feedback and recommendations.

**Special Faculty Appointments.** To clarify the minimum appointment and promotion requirements for non-tenure-track faculty appointments, the UNC Charlotte Academic Procedure: Special Faculty Appointments has been created in consultation with the Deans. I ask that FESC or the appropriate standing committee review the procedure and provide any feedback.

- <http://provost.uncc.edu/policies/special-faculty-appointments>

The Committee met to discuss the procedures and develop appropriate feedback and recommendations. Based on our discussion, the Chair drafted and circulated a summary of our comments to all Committee members for further review and input. The Chair drafted a final Summary Report and inserted review comments directly within the WORD file copy of the procedures.

### Summary Report

We provide below a summary of our comments of the various sections of the Specialty Faculty Appointment document. In addition, we have attached a marked-up copy that includes our comments, questions and suggestions.

#### I. Introduction

We believe that this introduction section should include additional information, particularly some description regarding how Special Faculty Appointments differ from Tenure Track Appointments. In addition, we noted that while the Introduction mentions processes for appointment, reappointment, and promotion, the document itself does not consistently address each of these topics. We recommend that the next draft ensure that topics mentioned in the Introduction are addressed within the Procedure Statement.

#### II. Procedure Statement

We were concerned about the consistency of the stated requirements within each appointment level. While most of these involve minor revisions of the current requirements, we did raise questions where a particular bullet requirement was unclear and required additional information.

We had concerns about the completeness of the stated procedures. For example, we noted that the document appears incomplete regarding such items as initial term of appointment (one-year or five year terms?) and when the appointments come up for review (yearly, or at the end of a term?). For example, the appointment term information for Lecturer is clearly stated yet is not

included in any of the other appointment levels. We suspect that this information exists somewhere and recommend that it be included in this document.

Finally, in trying to anticipate how these procedures could be helpful in making hiring decisions, several Committee members voiced the concern that particular requirements were overly vague and might not be useful in assessing candidates. For example, the requirement “Demonstrated commitment to student success” appears throughout the procedures. We did not know what this meant or how this requirement could be assessed in order to support a hiring decision. If a candidate merely states that he or she has a commitment to student success, does that mean the requirement is satisfied?

Please contact us if you require further information.

Committee Members: Vic Cifarelli, Chair, Carlos Coria-Sanchez, Craig Depken, Jeanmarie Higgins, Charles Houck, Kathryn Johnson, Othelia Lee, Bob Price, Bob Rickelman, Jing Yang, Nigel Zheng.

# Faculty Information & Technology Services Advisory Committee (FITSAC) Annual Report 2016-2017

Meetings: UNC Charlotte FITSAC met once each semester during the 2016-17 year.

Attendees: These meetings included members of FITSAC as well as Chief Information Officer Michael Carlin as well as Beth Rugg, the Associate Vice Chancellor for Community Engagement.

New Business: Based on the purpose of FITSAC, for the 2016-2017 school year, FITSAC continued to hear from and provide feedback to Carlin and Rugg about the following issues and topics:

- Cloud storage (Dropbox)
- H drive Learning Management System Topics (Moodle)
- Migration to Canvas
- Campus security related to dual authentication

General goals for the 2017-18 year include continuing to hear from Carlin and Rugg. Specific goals for the 2017-18 year will be determined in Fall, 2017 by the new FITSAC members, including a new FITSAC chair.

## Faculty Legacy Scholarship Committee (FLSC) Annual Report 2016-2017

The FLSC met once during the academic year. Via email we shared the process for nominations from each college, past practices, and a To Do list before we met near the end of the academic year. The meeting is late to try to have the information on the candidates and whether they have other scholarships, but it doesn't seem that we will ever have that information; thus, we made our decisions based in part on unmet need at the time of our meeting.

### **Actions**

The FLSC, through consensus or voting, awarded five \$500 Faculty Legacy Scholarships. To determine recipients, the FLSC used the following procedures. Financial Aid selected the 10 highest academically performing students in each college (as a number of the larger colleges had many students "tied" with a 4.0 average, some lists were longer than 10 students). From that pool, students with zero financial need were deleted. The remaining students were sorted in descending order for financial need. The remaining pool of high performing and high need students was truncated to the highest two or three students in each college list. These students' names were sent to college reps and alternates, who were charged with talking to other faculty and making a ranked recommendation back to the FLSC. This final step was implemented in response to discussions held by the 2014-15 FLSC. Subsequently, narrative recommendations from the colleges were used to select recipients for 2016-17. Important in the selection was the historical consideration of balance across the colleges, a 30-hour minimum of hours taken at UNC Charlotte requirement, and preference for at least two semesters of course work remaining prior to graduation. The two semester "requirement" was not actually a requirement but a practice that the committee has followed in the past. After lengthy discussion about the amount of the money divided over two semesters, the benefit of students knowing they were going to receive money twice (and think about the faculty who donated it twice), and some known and deserving students who would graduate in Fall 2017, the committee agreed to not hold itself to the two semester requirement for a worthy student. The following undergraduate students will receive \$500 Faculty Legacy Scholarships in 2017-18.

Joshua Murray, College of Arts + Architecture

Joshua S. Reynolds, College of Arts & Sciences

Kamina Ham, College of Education

Jim Lee, College of Engineering

Haely N. Pratt, Computing and Informatics

The Faculty Council President will be informed of these selections and advised to email congratulations to each recipient. The FLSC Chair will email recipients in August to invite them for introductions at the September Faculty Council meeting.

### **Recommendations**

In the Fall, during the Giving Green campaign, the committee will work at raising awareness and the FLSC chair will work at making it easier for faculty to find the site to make a donation. This past year with the Exponential campaign, it was very difficult to bring up the Faculty Legacy Scholarship donation “button” and several on the committee noted that it was not possible to do without IT assistance. That challenge affected the level of giving to the FLS and we barely have enough money to distribute five scholarships this year.

## Faculty Research Grants Committee (FRGC) Annual Report 2016-2017

Chair: Dan Dupre

The primary function of the FRG Committee is to solicit Faculty Research Grants and then to evaluate and select grants for funding. In the current cycle, the committee distributed \$322,883 in the fall round of submissions to support 48 proposals out of 93 submitted. The committee distributed \$27,590 to fund an additional 13 proposals in the spring under the New Assistant Professor Resubmission Program. One proposal by a tenured faculty member (Chris Cameron) was erroneously left out of the applicant pool in the fall. The committee funded that proposal in the spring round. The funded proposals are listed in the attached spreadsheet. The work of the FRG Committee is made possible by the expert assistance provided by Proposal Development Director Lesley Brown.

### 2017-2018 FRG Subcommittees

#### **Arts and Humanities (AH)**

Maja Godlewska, ART, (elected, alternate)  
Jill Massino, HIST, (elected)  
Robin James, PHIL, (elected)  
Dawn Schmitz, LIB (elected)  
Allison Stedman, LACS, (ad hoc)

24 submissions

19 funded in Fall

3 funded in Spring

#### **Social Science, Business, Health, Education (SBHE)**

Stephanie Woods, SON (elected)  
Joyce Dalsheim, GIAS (elected)  
Xiuli He, BISOM, (elected)  
Jae Hoon Lim, EDLD, (elected)  
Anita Blanchard, PSYCH (ad hoc)

35 submissions

15 funded in Fall

5 funded in Spring

## Science, Technology, Engineering, Mathematics (STEM)

Aidong Lu, CS, (elected, alternate)

Tao Han, ECE, (elected)

Jessica Schlueter, BIG, (ad hoc)

Irina Nesmelova, PHYS (ad hoc)

Shan Yan, BIOL (ad hoc)

34 submissions

14 funded in Fall

5 funded in Spring

## Arts and Humanities Subcommittee

LastName	FirstName	Dept	College	Title	New Asst Prof?	Amount	Stipend	Running Total
Thorsheim	Peter	HIST	CLAS	Chemical Weapons and Secrecy in the British Empire		\$6,000	\$0	\$6,000
Buchenau	Jurgen	HIST	CLAS	A Necktie Amidst the Bayonets		\$6,000	\$0	\$12,000
Frisch	Mira	MUSC	COAA	Recording Jezebel by John Allemeier; Reimagining the Cello Concerto as a 21st Century Genre		\$6,000	\$0	\$18,000
Hoenes del Pinal	Eric	RELS	CLAS	Santa Misión de la Verapaz: New Evangelization Strategies among 21st Century Q'eqchi'-Maya Catholics	Yes	\$5,971	\$3,500	\$23,971
Ojaide	Tanure	AFRS	CLAS	Collecting and Translating Two Urhobo Epic Narratives and Discussing Their Heroines		\$6,000	\$3,500	\$29,971
Ergun	Emek	GIAS	CLAS	Doing Feminist Translation as Local and Transnational Activism: Virgin Crossing (and Unsettling) Borders Across the US and Turkey	Yes	\$6,000	\$3,500	\$35,971

Fratantuono	Ella	HIST	CLAS	Regimes in Motion: Migration Administration in the Making of the Late Ottoman Empire	Yes	\$6,000	\$1,350	\$41,971
Johnson	David	HIST	CLAS	Death at the End of Empire in India		\$6,000	\$0	\$47,971
Lindsey	Jessica	MUSC	COAA	Record Groundbreaking Electroacoustic Music for Clarinet and Bass Clarinet		\$5,999	\$2,500	\$53,970
Cruz	Carlos	THEA	COAA	Indigenous Acrobatics traditions: foundation and spirit of our contemporary circus		\$5,942	\$2,700	\$59,912
Flint	Karen	HIST	CLAS	Toils and Tensions of Empire: Struggles to control medicine, health, and indentured Indian labor in Natal, South Africa, 1860-1917		\$6,000	\$0	\$65,912
Leventis	Andrew	ART	COAA	Still-Life and Moving Image: The Wunderkammern as Precursor to Virtual Spaces	Yes	\$6,000	\$0	\$71,912
Rowney	Matthew	ENGL	CLAS	Romantic Salt: An Ecohistory	Yes	\$6,000	\$3,500	\$77,912
Sullivan	Elizabeth	MUSC	COAA	Record seven important works for Solo Oboe and Woodwind Chamber Groups that include the oboe by Thea Musgrave	Yes	\$4,500	\$0	\$82,412
Wilson	Mark	HIST	CLAS	Congress and the Transformation of the U.S. Military-Industrial Complex		\$6,000	\$0	\$88,412
Ranis	Marek	ART	COAA	Sapmi, Borderless North		\$6,000	\$0	\$94,412
Godlewska	Maja	ART	COAA	American Sublime		\$6,000	\$0	\$100,412
Edwards	Erika	HIST	CLAS	From Black to Pardo: The disappearance of the Black population in Córdoba, Argentina 1776-1853		\$3,500	\$3,500	\$103,912
Smith	Shawn	MUSC	COAA	The Brazilian Dobrado: History, Form, and Style		\$5,975	\$3,500	\$109,887

**Social Science, Business, Health and Education Subcommittee**

LastName	FirstName	Dept	College	Title	New Asst Prof?	Amount	Running Total
Ogundiran	Akinwumi	AFRS	CLAS	Archaeology of the Urban Mosaic in the Metropolitan Area of Oyo Empire, ca. 500-1830 AD		\$6,000	\$6,000
Lorenz	Tierney	PSYC	CLAS	Inflammation responses to sexual activity in women using hormonal contraceptives	Yes	\$6,000	\$12,000
Fall / Falconer	Patricia / Steven	GEES / ANTH	CLAS	Social Landscapes of Early Civilization on Cyprus		\$12,000	\$24,000
Bowling	Jessamyn	PHS	CHHS	Perceived resilience by gender minority individuals in Mecklenburg County, NC	Yes	\$6,000	\$30,000
Miller	Erin	REEL	COED	Social Justice and Improvisation Pedagogies: A Closer Look at Symbols of Racism with Elementary Students		\$5,960	\$35,960
Nilsson / Delmelle	Isabelle / Elizabeth	GEES	CLAS	The Role of Transit Investment on Income Mobility of Low-Income Individuals		\$11,652	\$47,612
Zhao	Wei	SOCY	CLAS	Housing Inequality in China's Booming Market: Recent Trend and New Analyses		\$6,000	\$53,612
Chen / Dulin	Shi / Michael	PHS	CHHS	Characterizing contact structure between hosts and fomites in university and implications for pathogen transmission		\$12,000	\$65,612
Montanaro	Erika	PSYCH	CLAS	Sexting and Sexual Risk Among Young Minority Women	Yes	\$6,000	\$71,612
Skinner	Jeannine	PSYCH	CLAS	A community-based walking program to promote physical activity in underserved seniors	Yes	\$6,000	\$77,612
Miller	Ryan	EDLD	COED	Faculty Motivations and Strategies for Teaching Undergraduate Diversity Courses	Yes	\$6,000	\$83,612
Delmelle	Eric	GEES	CLAS	Evaluating the impact of residential mobility on geographical access for children with birth defects		\$5,986	\$89,598

Donovan	Luke	KINE	CHHS	Effects of visual feedback on gait biomechanics in patients with chronic ankle instability	Yes	\$6,000	\$95,598
Pereira	Frederico	POLS	CLAS	Public Perceptions of Corruption and the Approval Ratings of Female Incumbents	Yes	\$6,000	\$101,598
Sadaf	Ayesha	EDLD	COED	Factors Influencing In-Service Teachers' Intentions to Integrate Digital Literacy	Yes	\$6,000	\$107,598

### Science, Technology, Engineering, & Mathematics

LastName	FirstName	Dept	College	Title	New Asst Prof?	Amount	Running Total
Clemens / Yan	Mark / Shan	BIOL	CLAS	DNA damage response in sepsis		\$12,000	\$12,000
Schmedake / Zhang	Tom / Yong	CHEM	CLAS	A Hybrid Approach to Solar Power Technology	Yes	\$12,000	\$24,000
Zhang	Haitao	MEGR	COE	Manipulating Plasmon Resonance in Non-metal Nanostructures for Enhanced Solar Energy Harvesting		\$6,000	\$30,000
Fang / Zheng	Howie / Nigel	MEGR	COE	An Innovative Approach for Assessing Occupant Brain Injury in Vehicular Crashes		\$12,000	\$42,000

Gordon	Scott	KINE	CHHS	Enhancing Muscle Glycogen Content to Rescue Skeletal Muscle Growth in Aged Rats		\$6,000	\$48,000
Eppes	Martha Cary	GEES	CLAS	Exploring the potential influence of subcritical crack growth characteristics on long-term rock erosion rates; a case study in Shenandoah National Park, Virginia		\$5,898	\$53,898
He	Qiaochu	SEEM	COE	Predictive Control of Decentralized Energy Storages with Market Uncertainty	Yes	\$6,000	\$59,898
Marino	Joseph	KINE	CHHS	Regulation of the insulin signaling pathway by microRNA		\$6,000	\$65,898
Munir / Amburgey	Mariya / James	CEGR	COE	Impact of metals on Antibiotic Resistance Gene development in wastewater treatment plant (WWTP)		\$12,000	\$77,898
Nguyen	Loc Hoang	MATH	CLAS	Carleman estimates and a numerical method for the Inverse Source Problem	Yes	\$6,000	\$83,898
Poler	Jordan	CHEM	CLAS	Electroactive molecular spacers for		\$6,000	\$89,898

				controlled assembly of charge storage nanomaterials			
Steck	Todd	BIOL	CLAS	Orkambi-induced changes to the lung microbiota in cystic fibrosis patients homozygous for the F508del mutation		\$6,000	\$95,898
Sun	Mei	CEGR	COE	Point-of-use drinking water filters for disinfection byproduct removal	Yes	\$4,500	\$100,398
Troutman	Jerry	CHEM	CLAS	Cellular probes for bacterial complex polysaccharide production		\$5,000	\$105,398

### Spring Resubmission (Funded)

<b>Arts and Humanities Subcommittee</b>				
LastName	FirstName	Dept	College	Amount
Williams	Tamara	DANC	COAA	\$6,000
Dickey	Rachel	ARCH	COAA	\$6,000
Cameron	Chris	HIST	CLAS	\$6,000

<b>Social Science, Business, Health and Education Subcommittee</b>				
LastName	FirstName	Dept	College	Amount
DeWitt	Samuel	CJUS	CLAS	\$5,818
Basinger	Erin	COMS	CLAS	\$5,818
Benson	Tracey	EDLD	COED	\$5,818
Canello	Jacopo	GEES	CLAS	\$5,818
McGonagle	Alyssa	PSYCH	CLAS	\$4,318

**Science, Technology, Engineering, & Mathematics**

<b>LastName</b>	<b>FirstName</b>	<b>Dept</b>	<b>College</b>	<b>Amount</b>
Braxtan	Nicole	CEGR	COE	\$5,000
Cheng	Dazhao	CS	CCI	\$5,500
Shaikh	Samira	CS	CCI	\$4,300
Christou	Eliana	MATH	CLAS	\$3,000
Goudarzi	Navid	ETCM	COE	\$5,500

## Faculty Scholarship of Teaching & Learning Grants Committee Annual Report 2016-2017

Chair: Anita Blowers Committee

Members: Rachel Barker, Matt Metzgar, Mohamed Shehab, Tracy Rock, Courtney Smith, Suzanne Boyd, Debra Smith, Tony Jackson, Sebastian Cobarrubias, Abby Moore

Alternates: Bobby Campbell, Shirley Hunter, Heather Lipford, Florence Martin, Janos Gergely, Tracy Bonoffski, Beth Bjerregaard, Phillip McReynolds, Melanie Sorrell

### Committee Accomplishments:

The Scholarship of Teaching and Learning Committee met on November 11th to discuss this year's SoTL grant proposals. There were 14 grant proposals for a total requested amount of \$189,772. The committee was impressed with the scope, range and quality of the proposals as a whole, and believes that the number and quality of the proposals testifies to the quality of the SoTL program at UNC Charlotte.

The committee recommended eight proposals be funded in the indicated amounts. The Provost authorized funding for the projects. Some of these budgets span two academic years (AY 2016-1 and AY 2017-18) so that budgets and timelines could be more accurate and purposeful. Year 1, Year 2 and Total project budgets are indicated in the table below.

<b>Faculty</b>	<b>Dept.</b>	<b>Proposal Title</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Total Budget</b>
Dorodchi, Mohsen	Computer Science	Integrating Low Stake Formative and Summative Assessments into Teaching of Introduction to Computer Science for Continuous Improvement and Effectiveness Measurement	\$7,000	\$0	\$7,000
Gartlan, Scott; Medina, Adrianna	Charlotte Teachers Institute; Reading & Elementary Educ	What Teaching PreK-12 Classroom Teachers Can Do for Teaching College Students: An Ethnography of Professors Leading Seminars in the Charlotte Teachers Institute	\$1,040	\$7,620	\$8,660

Hart, Laura; Wakeman, Shawnee	Office of Assessment, COE; Special Educ. & Child Development	Addressing Quality of Feedback and Fidelity of Scoring Within edTPA Formative Practice Tasks for COED Candidates	\$4,600	\$4,100	\$8,700
Lynch, Susan; Gaston, Teresa	Nursing	A Comparison of Student Learning and Engagement in Quality Matters Redesigned Versus Traditionally Designed Courses in an Online Nursing Program	\$6,100	\$3,000	\$9,100
Kissel, Brian; Miller, Erin	Reading & Elementary Educ.	Preservice Teachers as Writers: Examining the Self- Efficacy, Writing Processes, and Pedagogical Transference of Preservice Teachers	\$10,619	\$0	\$10,619
Martin, Florence; Sadaf, Ayesha; Wilken, Patti; Ahlgrim-Delzeli	Educational Leadership	Student and Faculty Perception of “Quality Matters” Certified Online Courses	\$6,000	\$2,000	\$8,000
Reynolds, Andrew	Social Work	Better Groups: Combining a web-based tool with teamwork strategies to foster active learning in group work	\$3,850	\$6,400	\$10,250
Wilson, David	Computing & informatics	Empowering the Future of Making to Catalyze STEM Learning Integrations and Innovations Across the Curriculum	\$3,825	\$9,700	\$13,525
<b>TOTAL</b>			<b>\$43,034</b>	<b>\$32,860</b>	<b>\$75,854</b>

In addition to reviewing proposals and making funding recommendations, the committee also made minor modifications to the rubric used to review proposals.

# Faculty Welfare Committee (FWC) Annual Report 2016-2017

Chair: Suzanne Boyd

No report.

# Graduate Council (GC) Annual Report 2016-2017

## MEMORANDUM

To: Dr. Lisa Walker, President  
UNC Charlotte Faculty

From: Dr. Rob Roy McGregor, Chair  
UNC Charlotte Graduate Council

Date: May 8, 2017

RE: Report on Graduate Council Activities for 2016-2017

The Graduate Council held one organizational meeting and eight business meetings for the 2016-2017 academic year. During the academic year, the Council dealt with, among other items of business, 64 course and curriculum proposals, proposed revisions to the graduate faculty criteria of the Belk College of Business and the Department of Physics and Optical Science, proposed changes to the master's culminating experience policy, and proposed changes to the graduate transfer credit policy.

The minutes for all meetings of the Graduate Council are available on the Academic Affairs website at <http://facultygovernance.uncc.edu/graduate-council/agendas-minutes>. These minutes give complete accounts of our proceedings.

## Grievance Committee Annual Report 2016-2017

(submitted 21 April 2017)

<b>Members</b>	<b>Department</b>	<b>Term Ends</b>
Todd Steck (chair)	BIOL	2019
Christine Richardson	BIOL	2017
Deb Ryan	ARCH	2017
Bruce Arrigo	CJUS	2019
Andy Bobyarchick	GYES	2019
Charisse Coston	CJUS	2019
Rosemary Hopcroft	SOCY	2019
Suzanne Boyd	SOWK	2020
Janni Sorensen	GYES	2020

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Five members of the committee were elected to new terms this year.

On September 13<sup>th</sup> the Grievance Committee met and elected Todd Steck as Chair.

There were no grievance cases brought before the Committee. This is the sixth year in a row that no new cases have been brought to the Faculty Grievance Committee.

# Hearing Committee Annual Report 2016-2017

Chair Mark Clemens

No report.

# Honors Council

## Annual Report 2016-2017

### Report of the Activities of the Honors Council for the Academic Year 2016 – 2017

#### Digest Honors Council Meeting September 15, 2016

In attendance: Carol Swartz, Heather Smith, Charisse Coston, Cherese Childers-McKee, Sarah Riegel (student representative), Oscar Larsen, Jim Frakes, Murray Webster, Yogi Kakad, Vanessa Drew-Branch, Didier Dréau, KR Subramanian, Malin Pereira (ex officio), and Shannon Zurell-Carey.

Absent: Amy Good.

- **Election Chair Honors Council:** The Honors Council elected Didier Dréau as (temporary) Chair.
- **Minutes May 17, 2016:** The Council approved the minutes with correction.
- **State of the Honors College:** Executive Director Malin Pereira gave a State of the Honors College.
- **Draft School of Social Work Honors Program:** The Honors Council heard and made suggestions for the formal application of this program. The Chair placed it on the next agenda.
- **Reappointment Honors Faculty:** Honors Faculty appointments are valid for five years; before a member needs to be reappointed. The Honors College formed a committee to review the applications, and report back to the Council.

#### Digest Honors Council Meeting October 20, 2016

In attendance: Erik Byker (for Charisse Coston), Cherese Childers-McKee, Vanessa Drew-Branch, Jim Frakes, Paul Fitchett, Yogendra Kakad, Oscar Larsen (Chair), Taghi Mostafavi (for KR Subramanian), Malin Pereira (ex officio), Sarah Reigel, Heather Smith, Carol Swartz, Stefani Thachik, and Gretchen Bagley (for Shannon Zurell-Carey).

Absent: Murray Webster.

Guests: Ted Amato, Lisa Walker, Beth Whitaker

- **(Re)Election Chair Honors Council:** Alternate representatives of the Honors Council cannot serve as Chair unless they permanently replace the main representative. Faculty President Lisa Walker stipulated that council chairs no longer need to be tenured members of the faculty. The Honors Council elected Oscar Larsen to serve as Chair.
- **Minutes September 15, 2016:** The Council approved the minutes.
- **Changes to the Business Honors Program requirements:** The Honors Council approved this proposal with amendments.

- **Capstone Courses for the Political Science Honors Program:** The Honors Council approved this proposal.
- **Social Work Honors Program proposal:** The Honors Council reheard and approved this proposal with amendments.
- **Enforcement of Honors GPA's:** Malin Pereira reported that an audit had revealed that quite a few honors candidates have not maintained the minimum GPA as required by their respective programs. Upon discussion, the Honors Council agreed that the primary responsibility for enforcement lies with the program directors. The Honors College will send out a reminder prior to priority registration so program directors can report which candidates are no longer eligible for honors registration.
- **Honors College Program Assessment:** Currently the Honors College only assesses the University Honors Program (UHP) on a regular basis. The Honors College has formed a task force to develop Student Learning Outcomes (SLOs) applicable to all honors programs. The Honors Council reviewed a working draft and advised that one SLO should be reserved for each individual honors program as to best integrate the diverse program objectives and outcomes in a meaningful way.

#### **Digest Honors Council Meeting November 17, 2016**

In attendance: Erik Byker, Jim Frakes, Oscar Larsen (Chair), Malin Pereira (ex officio), Sarah Reigel, Heather Smith, KR Subramanian, Carol Swartz, Murray Webster, and Gretchen Bagley (for Shannon Zurell-Carey).

Guest: Cherese Childers-McKee

- **Minutes October 20, 2016:** The Council approved the minutes.
- **Africana Studies honors proposal:** The Honors Council approved this proposal with amendments.
- **Reappointment of Honors Faculty:** Honors Faculty appointments are valid for five years; before a member needs to be reappointed. A committee of the Honors Council recommended to reappoint eligible faculty. The Honors Council approved the recommendation. In addition, the Honors Council discussed how to ameliorate the reappointment process for 2017.
- **Honors Student Learning Outcomes:** The Honors Council heard an update on the establishment of formal honors Student Learning Outcomes (SLO). Cherese Childers-McKee leads this initiative. The Council encouraged the Honors College to widely consult with department & college honors programs to assure practicality/uniformity and widespread applicability of such SLOs.

#### **Digest Honors Council Meeting, December 15, 2017**

The Chair of the Honors Council cancelled this meeting as there was no business before the council.

### Digest Honors Council Meeting January 19, 2017

In attendance: Erik Byker, Jim Frakes, Oscar Lansen (Chair), Malin Pereira (ex officio), Sarah Reigel, Heather Smith, Yogi Kakad, Carol Swartz, Murray Webster, Amy Peters, and Shannon Zurell-Carey.

Guest: Andrew Harver

- **Minutes November 17, 2016:** The Council approved the minutes.
- **BS Health Science Honors Program:** The Honors Council approved this proposal with amendments.
- **Sociology Honors Proposal:** The Honors Council had several questions about this proposal and scheduled a rehearing with a representative of the department present.
- **Reappointment of remaining Honors Faculty:** The Honors Council formally closed the 2016-2017 nomination process for (re)appointment of honors faculty.
- **Additional Responsibilities Honors Council:** Malin Pereira requested the Honors Council assist in judging honors entries at the Undergraduate Research Conference. The Council agreed to discuss this in the next meeting.
- **Honor Council Curriculog Workflow:** Malin Pereira has requested a change to the Curriculog approval workflow that allows proposals to reach the Honors Council for approval before they reach the Executive Director of the Honors College. This more accurately reflects the approval process within the Honors College.

### Digest Honors Council Meeting February 16th, 2017

In attendance: Oscar Lansen (Chair), Erik Byker (for Charisse Coston), Sarah Riegel, Heather Smith, Harish Cherukuri (for Yogi Kakad), Murray Webster, Amy Peters (for Vanessa Drew-Branch), Malin Pereira (ex officio), and Shannon Zurell-Carey.

Not in attendance: Jim Frakes, Carol Swartz, and KR Subramanian.

Guest: Elizabeth Stearns

- **Minutes January 19, 2017:** The Council approved the minutes.
- **SOCY 3755/3155:** The Honors Council reheard and approved this proposal with amendments.
- **SOCY 4763/3769:** The Honors Council approved this proposal.
- **Call for Judges Undergraduate Research Conference.** The Honors Council agreed to serve as judges for the Honors College prizes. The Chair will coordinate this effort. In addition, Malin Pereira will send a memo to department chairs, honors program directors, and faculty encouraging their participation.
- **Honors Faculty Reappointment Procedures:** Honors Faculty appointments are valid for five years; before a member needs to be reappointed. After witnessing the challenges the Honors College incurred last year to have faculty timely reapply, the Honors Council simplified and streamlined the procedure. In addition, the Honors Council stipulated that *active* honors directors are de jure members of the honors faculty and do not need to reapply.

### Digest Honors Council Meeting March 16th, 2017

In attendance: Oscar Lansen (Chair), Erik Byker (for Charisse Coston), Sarah Riegel, Heather Smith, Yogi Kakad, Jim Frakes, KR Subramanian, Malin Pereira (ex officio), and Shannon Zurell-Carey.

Not in attendance: Vanessa Drew-Branch, Carol Swartz, and Murray Webster.

No guests

- **Minutes February 16th, 2017:** The Council approved the minutes after correction and addition.
- **Revision Honors Faculty Reappointment Form:** Honors Faculty appointments are valid for five years; before a member needs to be reappointed. In preparation for this year's reappointment process, the Honors Council simplified the Honors Faculty reappointment application form. It also (re)formulated what constitutes active honors engagement and research/scholarship, to account for the wide and diverse academic engagement of our honors faculty.
- **New Honors Faculty Appointments:** Faculty with active engagement in honors programs are eligible for nomination to Honors Faculty status. The Honors Council established procedures by which nominations are forwarded to the Council; and established a subcommittee to review each nomination.
- **Honors Prizes Undergraduate Research Conference:** The Chair of the Honors Council in collaboration with the organizing committee established multiple panels of judges from amongst Honors Council members to evaluate the performance of honors students during the Undergraduate Research Council

### Digest Honors Council Meeting April 20, 2017

In attendance: Oscar Lansen (Chair), Sarah Riegel, Yogi Kakad, Jim Frakes, KR Subramanian, Amy Peters, Carol Swartz, Murray Webster, Amy Good, and Shannon Zurell-Carey.

Not in attendance: Vanessa Drew-Branch, Heather Smith, Charisse Coston, and Malin Pereira (ex-officio).

No guests

- **Minutes March 16, 2017:** The Council approved the minutes.
- **Reappointment of Honors Faculty:** Honors Faculty appointments are valid for five years; before a member needs to be reappointed. The Honors council reviewed the renewal applications, and recommended reappointment of eligible members.
- **Appointment of New Honors Faculty:** Faculty with active engagement in honors programs are eligible for nomination to Honors Faculty status. A subcommittee of the Honors Council reviewed the applications and reported to the Council. The Honors Council adopted the recommendation of the committee to recommend the applicants for Honors Faculty Status.
- **Inactive honors programs:** The Honors Council deferred discussion of this item to next meeting to allow all stakeholders to be present.

- **Catalog Language Application to Candidacy Process:** The Honors Council noted that language of the prior application to honors candidature procedures remains in current course and program descriptions. This can lead to confusion. The Council tasked the Honors College with coordinating a process by which this language can be edited without the need for individual curriculum proposals.
- **Dissemination Honors Council Information:** In order to improve communication with and between the Honors Council, the Program Directors, and the Honors Faculty, the Honors Council agreed to have the Chair post a digest of the meeting on the Honors website.

### Digest Honors Council Meeting May 11, 2017

In attendance: Oscar Larsen (Chair), Vanessa Drew-Branch, Yogi Kakad, Erik Byker, Carol Swartz, Murray Webster, Amy Good, Cheres Childers-McKee, Malin Pereira and Shannon Zurell-Carey.

Not in attendance: Sarah Riegel, Heather Smith, Charisse Coston, Jim Frakes, and KR Subramanian

Guest: Jennifer Warner (UHP)

- **Minutes April 20, 2017:** The Council approved the minutes.
- **Appointment of New Honors Faculty:** Faculty with active engagement in honors programs are eligible for nomination to Honors Faculty status. A subcommittee of the Honors Council reviewed the applications and reported to the Council. The Honors Council adopted the motion of the committee to recommend two additional applicants for Honors Faculty Status.
- **Revisions to the University Honors Program (UHP) catalog and courses:** The Council heard and approved a revision of the catalog text and HONR 3790 and HONR 3791 with amendments.
- **Report UHP:** Director reported on the evolution of the UHP program and curriculum. The Council applauded the progress and recommended that the Honors College establishes a campus wide honors advisory committee to support the UHP Director.
- **Inactive honors programs:** The Council discussed the various challenges several honors programs face in offering honors courses, and guiding eligible candidates towards honors distinction. The Council supported the continuing dialogue with department chairs, as well as recommended a discussion on Dean-Provost level how to facilitate and increase honors participation in order to reach the desired 5% benchmark.
- **Communication/support amongst honors programs:** The Council explored ways in honors programs can emulate successful models on campus, and how program directors may receive peer-to-peer support and exchange of ideas and practices. The Honor College will further develop this effort.

# Nominations, Honors, and Awards Committee (NHAC) Annual Report 2016-2017

April 17, 2017

The Nominations, Honors, and Awards Committee was created at the 2016-2017 academic year. It combines functions of three previous committees: the Honorary Degree Advisory Committee, the committee to recommend candidates for the O. Max Gardner Award, and the committee to manage faculty governance elections.

The new Nominations, Honors, and Awards Committee first met on September 27, 2016 to plan its work. We formed three working groups, as described below, with activities to date.

The working group for honorary degrees distributed a call for nominations on October 6 and received four nominations. The working group met and selected one of the four nominees as best meeting the criteria established by the UNC Charlotte administration and the Board of Trustees. An honorary degree report on the committee's recommendations regarding the nominees was sent to the Chancellor on November 18. The Board of Trustees decided to award an honorary degree to the nominee that was recommended by our committee. Dr. Julius Rolf Weinberg received an honorary degree at the December 2017 Commencement.

The call for nominations for the O. Max Gardner Award went out September 9. The working group met November 2 to discuss and debate the nominations and they selected Dr. Chance Lewis as our university's nominee for this prestigious award. The working group along with Dr. Lewis completed the nomination application and packet and submitted both a hard copy and an electronic copy to the Secretary of General Administration before the January 10 deadline. The Working Group recommended that this meeting and selection of the nominee occur earlier than this as the due date to General Administration is now early January.

The working group for the faculty governance elections called for nominations on February 20 for the faculty governance positions elected university-wide. When not enough nominations came in, the working group, and faculty President-Elect Rich Leeman, devoted extra effort to personally recruiting nominees. The working group also extended the nominations deadline. These efforts succeeded and the final slate of nominees contains at least one nominee for each position with a majority of positions having contested elections. Faculty governance elections end April 18, 2017.

At the final meeting of the year of the Nominations, Honors, and Awards Committee we will review this year's activities, identify areas for improvement of the Committee's functioning, and outline plans for the 2017-2018 academic year.

Respectfully submitted,  
Murray Webster, Chair

## Part-Time Faculty Committee Annual Report 2016-2017

From John Cox  
Chair of the Part-Time Faculty Committee

I was elected to the Part-Time Faculty Committee for the 2016-17 year. I volunteered to chair the committee, as this is an issue I care strongly about, and the other members agreed.

I attempted on several occasions to convene a meeting. Unfortunately, it was never possible to find a time/date when more than three people would have met.

This is unfortunately a feature of this committee: that it is very hard to meet, as virtually all the members are part-time/adjunct professors.

Dr. John Cox  
Associate professor, Global Studies  
May 17, 2017

## Undergraduate Course and Curriculum Committee (UCCC) Annual Report 2016-2017

To: Lisa Walker, Faculty President

From: Paula Eckard, UCCC Chair

Date: May 8, 2017

The Undergraduate Course and Curriculum Committee met five times during the 2016-2017 AY. We consulted via email as well. The committee approved 22 new programs, majors, minors, and concentrations. We worked with both paper long forms and proposals submitted through Curriculog. The proposals came from various units across the University, including ones in the College of Health and Human Services, the College of Computing and Informatics, the College of Arts and Architecture, and the College of Liberal Arts and Sciences.

The face-to-face UCCC meetings proved very valuable and allowed for thorough vetting of each proposal. In several instances, proposal sponsors/originators attended the committee meetings to answer questions about the proposals.

At the final committee meeting of the year, we discussed enhancements that could be made to improve Curriculog and the approval process. These recommendations will be submitted to Matt Wyse for consideration. Also, we discussed the need for standardized syllabi guidelines for undergraduate course proposals, much like Graduate Council requires for graduate course proposals. This discussion will continue next year.

As chair, I reviewed and approved approximately 300 new course proposals, course revisions, and program revisions (less than 50% change) during the 2016-17 AY. Some of these “short form” proposals were submitted on paper, while most were submitted through Curriculog. The unusual number of short form proposals can likely be attributed to the impending implementation of Degree Works. Curriculog made the review and approval of so many proposals easier and less daunting. It also streamlined the process and added transparency and accountability.

## University College Faculty Council (UCFC) Annual Report 2016-2017

This committee met eight times during the year and took several actions:

- The committee voted in October not to “re-prefix” LBST courses with department-specific rubrics.
- The committee voted unanimously in December to support the proposed General Education Revision (UWRT 1103/4 and LBST Critical Thinking and Communication) that temporarily modifies the transfer equivalency rules and the catalog copy necessary to implement those changes. Those changes should be revisited no later than 2019-20.
- The committee voted in March to approve three new courses (UCOL 1305, UCOL 2400, and UCOL 3410).
- The committee voted in April to allow ITSC 1110 to satisfy the second half of the Mathematical and Logical Reasoning requirement. It also voted to allow INTL 1101 to be cross-listed with a section of LBST 2102 on a one-time basis, with this structure revisited next year by this committee.

We submitted a memorandum evaluating this year’s assessment data and completed the annual evaluation of John Smail.

Work for 2017-18 includes implementing LBST 2301, evaluating Writing Intensive (I) and Oral Communications (O) courses, and reviewing the Foreign Language substitutions document.

Respectfully submitted,

Joanne Maguire Robinson, Chair

University College Faculty Council, 2016-18