December 5, 2017

Members Present: Barth, Tom – Political Science & Public Administration
  Fitchett, Paul – Middle, Secondary, and K-12 Education
  Gamez, Jose – School of Architecture
  Godev, Concepción – Languages & Culture Studies
  Haynes, Christine – History
  Mauer, David – Finance
  McCloud, Sean – Religious Studies
  Reynolds, Tom – Graduate School
  Sanders, Bridgette – Atkins Library
  Su, Zhengchang – Computer Science
  Warren-Findlow, Jan – Public Health Sciences
  Wu, Jay – Infrastructure & Environmental Systems (INES)

Also Attending: Birkett, James – Graduate School
  Bowen, Jim – Civil and Environmental Engineering
  Freitag, Alan – Graduate School
  Hall-Hertel, Katherine – Graduate School
  Lim, Churlzu – Systems Engineering and Engineering Management
  Morse, Janet – Graduate School
  Pulugurtha, Srinivas – Civil and Environmental Engineering
  Tankersley, Rick – Research & Graduate Education, CLAS
  Thompson, Michael – Public Health Sciences
  Wyse, Matt – Academic Affairs

Absent: Beorkrem, Chris – School of Architecture
  Valley, Taylor – GPSG Representative, Public Administration

I. Report of the Chair – Chair Christine Haynes
   • Approval of the November 7, 2017 Meeting Minutes:
     Chair Haynes called for a motion to approve the November 7, 2017 Graduate Council
     meeting minutes as submitted. Godev made the motion with a second from McCloud. The
     motion was approved unanimously.

II. New Business
   • Time Limits and Course Revalidation Policies:
     Katherine Hall-Hertel, Associate Dean of the Graduate School, gave an overview of
     proposed revisions to current time limit and course revalidation policies.
       o Revalidation rules are in place to ensure degrees are current.
       o Reviewed the policies of 12 peer institutions and found that they focused on “time in
         program” or the age of the courses.
       o Dr. Hall-Hertel introduced a hybrid model which allows:
 nineteenth amendment essay prompts Parents as teachers and mentors 4th grade essay format sample moral essay essay paper format high school format for a 5 page essay high school an essay on water in hindi essay on importance of computer in our life Essay on the importance of eating healthy food.
4. **HCIP 6800 - Health Informatics and Analytics Independent Study**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. McCloud made the motion with a second from Barth. The motion was approved unanimously.

5. **HLTH 6103 – Maternal and Child Health Systems**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

6. **HLTH 6104 – Population Perspectives on Nutrition and Physical Activity**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

7. **HLTH 6105 – Gender and Sexual Health**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

8. **HLTH 6211 – Evidence-Based Methods in Public Health**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

9. **HLTH 6212 – Health Promotion Program Management**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

10. **HLTH 6213 – Policy and Leadership**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

11. **HLTH 6225 – Health Education and Health Promotion**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

12. **HLTH 6270 – Epidemiologic Methods**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

13. **HLTH 6273 – Infectious Disease Epidemiology**  
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.
14. HLTH 6274 – Chronic Disease Epidemiology
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

15. HLTH 6275 – Reproductive Epidemiology
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

16. HLTH 6276 – Environmental and Occupational Epidemiology
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

17. HLTH 6280 – Epidemiology Capstone Course
A discussion took place and Chair Haynes called for a motion to approve this proposal as submitted. Fitchett made the motion with a second from Mauer. The motion was approved unanimously.

18. MEGR 7135/8135- Advanced Tire Mechanics
A discussion took place and the following revisions were requested.

- Undergraduate references throughout the syllabus, is this correct?
- Confirm a clear graduate level grading scale is included.
- Separate syllabus for the 7000 level courses and the 8000 level courses. Is the 7000 level courses referring to master’s students and the 8000 level referring to doctoral students? If so, please differentiate between the two.
- Course objectives seem to be written for the instructor’s benefit, not the student.
- Required elements are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. [https://facultygovernance.uncc.edu/resources-materials-templates](https://facultygovernance.uncc.edu/resources-materials-templates)

The Council is sending this proposal back to the originator for revisions. Full Council review is required for approval.

19. Civil Engineering, Ph.D. - [New Program]
Jim Bowman and Srinivas Pulugurtha, from the department of Civil and Environmental Engineering, give a brief overview of this new graduate program and answered questions. A discussion took place and Chair Haynes called for a motion to approve the proposal as submitted. Wu made a motion with a second from Barth. The motion was approved unanimously.

20. CEGR 8892 - Individualized Study
A discussion took place and the following revisions were requested.

- Student expectations needs to be more specific.
- What are the prerequisites for this course?
• Required UNCC policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. [https://facultygovernance.uncc.edu/resources-materials-templates](https://facultygovernance.uncc.edu/resources-materials-templates)

There being no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Gamez. The motion was approved unanimously.

21. CEGR 8893 - Research Methods
A discussion took place and the following revisions were requested.

• Student expectations needs to be more specific.
• Required UNCC policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. [https://facultygovernance.uncc.edu/resources-materials-templates](https://facultygovernance.uncc.edu/resources-materials-templates)

There being no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Gamez. The motion was approved unanimously.

22. CEGR 8990 - Industrial Internship
A discussion took place and the following revisions were requested.

• Student expectations needs to be more specific.
• Required UNCC policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. [https://facultygovernance.uncc.edu/resources-materials-templates](https://facultygovernance.uncc.edu/resources-materials-templates)

There being no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Gamez. The motion was approved unanimously.

23. CEGR 8991 - Doctoral Dissertation
A discussion took place and the following revisions were requested.

• Student expectations needs to be more specific.
• Required UNCC policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. [https://facultygovernance.uncc.edu/resources-materials-templates](https://facultygovernance.uncc.edu/resources-materials-templates)

There being no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Gamez. The motion was approved unanimously.

24. CEGR 8999 - Doctoral Dissertation Additional Work
A discussion took place and the following revisions were requested.

• Student expectations needs to be more specific.
• Required UNCC policies are missing. Please refer to the syllabus boilerplate on the Faculty Governance website for guidance. https://facultygovernance.uncc.edu/resources-materials-templates

There be no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Gamez. The motion was approved unanimously.

25. EMGT 5154 - Bayesian Analysis for Human Decision
Churlzu Lim, from the department of Systems Engineering and Engineering Management, gave a brief overview of this new graduate course and answered questions. A discussion took place and the following revision was requested.

• Confirm a clear graduate level grading scale is included.

There being no further discussion a motion was made to approve pending revisions. McCloud made the motion with a second from Mauer. The motion was approved unanimously.

26. EMGT 5201 - Fundamentals of Deterministic System Analysis
Churlzu Lim, from the department of Systems Engineering and Engineering Management, gave a brief overview of this new graduate course and answered questions. A discussion took place and the following revision was requested.

• Confirm a clear graduate level grading scale is included.

There being no further discussion a motion was made to approve pending revisions. Mauer made a motion with a second from McCloud. The motion was approved unanimously.

27. EMGT 5202 - Fundamentals of Stochastic System Analysis
Churlzu Lim, from the department of Systems Engineering and Engineering Management, gave a brief overview of this new graduate course and answered questions. A discussion took place and the following revision was requested.

• Confirm a clear graduate level grading scale is included.

There being no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Mauer. The motion was approved unanimously.

Churlzu Lim, from the department of Systems Engineering and Engineering Management, gave a brief overview of this new graduate course and answered questions. A discussion took place and the following revision was requested.

• Confirm a clear graduate level grading scale is included.

There being no further discussion a motion was made to approve pending revisions. Warren-Findlow made the motion with a second from Mauer. The motion was approved unanimously.
29. DSBA 6010 - Special Topics in Data Science and Business Analytics
   Due to time constraints, this proposal was deferred to the January 16, 2018 meeting.

30. DSBA 6345 - Modern Data Science Systems
   Due to time constraints, this proposal was deferred to the January 16, 2018 meeting.

31. ITCS 6345 - Modern Data Science Systems
   Due to time constraints, this proposal was deferred to the January 16, 2018 meeting.

32. Architecture and Computer Science, M.Arch/M.S., Dual Degree - [Graduate Program Inactivation]
   Jose Gamez, from the School of Architecture, gave a brief overview for the program inactivation and answered questions. A discussion took place and a motion was made to approve this proposal as submitted. Mauer made the motion with a second from Warren-Findlow. The motion was approved unanimously.

The meeting adjourned at 1:45pm.

Respectfully submitted,

[Signature]

Secretary to the Graduate Council