Graduate Council Meeting Minutes

April 6, 2021

Members Present:
Azarbajani, Mona – The School of Architecture
Brintnall, Kent – Religious Studies
Fenwick, Abbey – Kinesiology
Godev, Concepción – Languages & Culture Studies and Graduate Council Chair
Lachance, Joan – Middle, Secondary & K-12
Lai, Gene – Finance
Miller, Elizabeth (Liz) – English
Morse, Ed – Mechanical Engineering and Engineering Science
Mostafavi, Taghi – Computer Science
Reisdorf, Bibi – Communication Studies (alternate for Craig Allan)
Reynolds, Tom – Associate Provost and Graduate School Dean
Sung, Way – Bioinformatics and Genomics (alternate for Taghi Mostafavi)
Suptela, Alex – PhD Candidate, BIOL/Graduate Student Representative (GPSG)
Truesdale, Angel – Atkins Library

Also Attending:
Deng, Shaozhong – Mathematics and Statistics
Goodliffe, Julie, Graduate School
Hall-Hertel, Katherine – Graduate School
Heafner, Tina – Middle, Secondary and K-12 Education
Kissau, Scott – College of Education Dean’s Office
Krause, Sandy – Graduate School
Morse, Janet – Graduate School
Names-Mattefs, Alaina – College of Liberal Arts and Sciences
Parrow, Matthew – Biological Sciences
Rasmussen, Lisa – Philosophy and Graduate School Faculty Fellow
Watson, Johnna – Graduate School
Wyse, Matt – Faculty Governance

I. Report of the Chair – Dr. Concepcion Godev

A. Approval of the March 9, 2021 Graduate Council Meeting minutes.

Lai made a motion to approve the minutes as submitted with a second from Mostafavi. The motion was unanimously approved.

II. Report of the Graduate School Dean – Dr. Tom Reynolds

Reynolds reported it was good to be back after a brief leave.
III. Discussion Topics

A. Graduate Assistant (GA) Handbook, final draft – Julie Goodliffe, Director, Graduate Student Funding and Fellowships, Graduate School

https://drive.google.com/drive/u/0/folders/1ABTZaVwoCVfOwreVHpaWomoor1AdtBe2

Julie Goodliffe gave a brief background on the topic.
- The GA Handbook in part, was created to provide clarity on the definitions of graduate assistantships and to adhere to new Federal laws with relationships to administrative responsibilities.
- The handbook provides definitions, eligibility and workload for the different types of graduate assistantship:
  - Graduate Teaching Assistantships
  - Graduate Research Assistantships
  - Graduate Fellows
  - Administrative Student Employment

The Graduate Council provided the following feedback:
- Add verbiage to address hours spent on on-site and off-site activities.
- Provide direction in the workload policy for students.
- For Early Entry students or programs that enroll for 4 semesters or 2 semesters, students are unlikely to take 9 CH.
- Some GRA’s serve as Assistant Editor on Scholarly Journals. Provide for flexibility.

A motion was made to approve with revisions was made by Mostafavi with a second from Lai. The motion was passed with eight in favor and one abstention.

B. Authorship Dispute Resolution Policy – Lisa Rasmussen, Professor, Philosophy and Graduate School Faculty Fellow

https://drive.google.com/drive/u/0/folders/1YqupQsUqwMyUC8buQlrOCgAgL4ERXtxR

Lisa Rasmussen provided a brief overview of the topic.
- This came about over a concern for fostering a culture of Research Integrity across campus.
- The university received an NSF grant.
- There will be a guidance document on Scope and Applicability.
  - clarify good, healthy practices
  - have a clear process to resolve disputes
  - Faculty cannot be included as an author just by virtue of serving on a student’s committee. They must meet the criteria.
- Intellectual Contributions – limit to substantial contributions, data collections.
  - Author abandonment/hostages
  - Add mediators along with Ombudsman.
- Will collect comments from Faculty Council, Dean’s Council and Faculty Executive Council.

A motion was made to approve moving forward by Lai with a second from Miller. The motion was unanimously approved.

IV. Course and Curriculum Proposals

A. BIOL 5284 – Eukaryotic Microbiology
   Originator: Matthew Parrow, Biological Sciences
   Graduate Council Assignments: Mona Azarbajani, Joan Lachance, Gene Lai, Alex Suptela

   A discussion took place. The following revision was requested for the syllabus:
   1. Need separate syllabus for cross-listed 5000 level course.

   A motion was made by Suptela to approve pending the submission of a graduate course syllabus with a second from Mostafavi. The motion was approval unanimously.

B. EDCI 8158 – Research in Curriculum, Instruction, and Educator Development
   Originator: Tina Heafner, Middle, Secondary and K-12 Education
   Graduate Council Assignments: Craig Allan, Kent Brintnall, Abbey Fenwick

   Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

C. EDCI 8206 – Globalization, Communities and Schools
   Originator: Tina Heafner, Middle, Secondary and K-12 Education
   Graduate Council Assignments: Craig Allan, Kent Brintnall, Abbey Fenwick

   A discussion took place. The following revisions were requested:
   1. Proposal needs to clarify Instructional Method (B16).
      Online: No specific meeting times
   2. Update syllabus to include U in the grading scale.
   3. Update syllabus to remove WebEx (as it is going away May 2021) and include ZOOM.

   A motion was made to approve the proposal pending revisions by Lachance with a second from Fenwick. The motion was unanimously approved.

D. EDCI 8475 – College Co-Teaching Internship
   Originator: Tina Heafner, Middle, Secondary and K-12 Education
   Graduate Council Assignments: Craig Allan, Kent Brintnall, Abbey Fenwick
Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

E. EDCI 8485 – College Teaching and Educator Development Internship  
   Originator: Tina Heafner, Middle, Secondary and K-12 Education  
   Graduate Council Assignments: Liz Miller, Ed Morse and Taghi Mostafavi  
   Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

F. EDCI 8620 – Pro-Seminar in Curriculum & Instruction  
   Originator: Tina Heafner, Middle, Secondary and K-12 Education  
   Graduate Council Assignments: Liz Miller, Ed Morse and Taghi Mostafavi  
   Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

G. EDCI 8655 – Seminar on Practice-Based Teacher Education and the Science of Learning  
   Originator: Tina Heafner, Middle, Secondary and K-12 Education  
   Graduate Council Assignments: Liz Miller, Ed Morse and Taghi Mostafavi  
   Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.

H. MATH 6690 – Graduate Teaching Assistant Training  
   Originator: Shaozhong Deng, Mathematics and Statistics  
   Graduate Council Assignments: Mona Azarbeyjani, Joan Lachance, Gene Lai, Alex Suptela  
   A discussion took place. The following revisions were requested:  
   1. Syllabus needs the Weekly outline included.  
   A motion was made to approve the proposal pending revisions by Lai with a second from Azarbeyjani. The motion was unanimously approved.

I. Sociology, Applied Social Research Concentration, M.A. (New Graduate Program)  
   Originator: Yang Cao, Sociology  
   Graduate Council Assignments: Mona Azarbeyjani, Joan Lachance, Gene Lai, Alex Suptela  
   Lachance made a motion to approve the proposal as submitted with a second from Morse. The motion was approved by a unanimous vote.
V. Other Business

Mostafavi made a motion for the meeting to adjourn with a second from Reisdorf. The meeting adjourned at 2:10pm.

Respectfully,

Annette Parks
Graduate Council Secretary