Graduate Council Meeting Minutes

May 7, 2019

Members Present:
- Abrams, Lyndon – Counseling
- Anderson, Nadia – School of Architecture
- Barth, Tom – Political Science and Public Administration
- Browne, Aidan – Engineering Technology & Construction Management
- Canevello, Amy – Psychology (alternate for James Tabor, RELS)
- Godev, Concepción – Languages & Culture Studies
- Grover, Priyanka – GPSG Student Representative, PhD BIOL Candidate
- Haynes, Christine – History, (Chair)
- Lipford, Heather – Software & Information Systems
- Mauer, David – Finance
- Reynolds, Tom – Graduate School
- Scarborough, Beth – Atkins Library
- Warren-Findlow, Jan – Public Health Science (alternate for Burfield)

Also Attending:
- Cross, Karen – Reading and Elementary Education
- Davenport, Casey – GEOG (INES PhD Program)
- Donovan-Merkert, Bernadette - Chemistry
- Fitchett, Paul – College of Education
- Gall, David – Art + Art History
- Kissau, Scott – Middle, Secondary and K-12 Education
- Kolano, Lan – Middle, Secondary and K-12 Education
- Krause, Sandy – Graduate School
- Langford, David – School of Nursing
- Maestas, Cherie – Public Policy Program
- Sass, Ron – ECE (attended for Jim Conrad)
- Shaikh, Samira - Computer Science
- Scheff, Jack – Geography and Earth Sciences
- Smith, Heather – Geography and Earth Sciences
- Watson, Johnna – Graduate School
- West, Mark – English (attended for Lara Vetter)
- White, Brian – Graduate School
- Wood, Charlie – Special Ed (attended for Shawnee Wakeman)
- Wyse, Matt – Faculty Governance

I. Report of the Chair – Christine Haynes

A. Approval of the April 2, 2019 Meeting Minutes
   One revision to the minutes was requested - change voting “options” to voting “rights” in Section III. A. 1. Lipford made a motion to approve
pending the one revision with a second from Canevello. The motion was unanimously approved.

II. Report of the Dean
Dean Reynolds thanked the Council for a great job this semester and year. He welcomed the incoming new Graduate Council Chair, Dr. Concepcion Godev, Languages and Culture Studies. He then presented the outgoing Chair, Dr. Christine Haynes (HIST) with a gavel plaque and thanked her for her service as Chair to the Graduate Council over the past two years.

III. Course and Curriculum Proposals and Assignments

A. ANTH 5141 – Bioarchaeology Methods
Originator: Nicole Peterson
Council members: Abrams, Browne, Grover and Lipford

The proposal was returned to the department for revisions:

1. Add the cross-listed Undergraduate course number, ANTH 4141
2. Revise using the Graduate Grading Scale, A, B, C, U

Motion made by: Abrams
Seconded by: Browne

This proposal was approved pending revisions to the syllabus by a unanimous vote.

B. CHFD 5250 – Assessment of Young Children
Originator: Jamie Brown
Council members: Abrams, Browne, Grover and Lipford

Motion made by: Lipford
Seconded by: Abrams

This proposal was approved as submitted by a unanimous vote.

C. CJUS 6400 – Graduate Internship
Originator: Shelley Listwan
Council members: Abrams, Browne, Grover and Lipford

Motion made by: Lipford
Seconded by: Abrams

This proposal was approved as submitted by a unanimous vote.
D. ECGR 5100 – Research Tools & Techniques in Computer Engineering
Originator: Jim Conrad (Ron Sass attended for Dr. Conrad)
Council members: Abrams, Browne, Grover and Lipford

The proposal was returned to the department for revisions:

1. The course number listed in the title is incorrect.
2. Please add university policies.
3. Please add a distinction between undergraduate and graduate work.

Motion made by: Abrams
Seconded by: Browne

This proposal was approved pending revisions to the syllabus by a unanimous vote.

E. ECGR 6182 – Advanced Embedded Operating System
Originator: Jim Conrad (Ron Sass attended for Dr. Conrad)
Council members: Abrams, Browne, Grover and Lipford

The proposal was returned to the department for revisions:

1. Course numbering incorrect in title. Title shows ECGR 6090/8090
2. Please add university policies.
3. Please add a distinction between undergraduate and graduate work.
4. Is 25 hours of work outside class an acceptable expectation for a three-hour course?

Motion made by: Abrams
Seconded by: Browne

This proposal was approved pending revisions to the syllabus by a unanimous vote.

F. ECGR 8182 – Advanced Embedded Operating System
Originator: Jim Conrad (Ron Sass attended for Dr. Conrad)
Council members: Abrams, Browne, Grover and Lipford

The proposal was returned to the department for revisions:

1. Course numbering incorrect in title. Title shows ECGR 6090/8090
2. Please add university policies.

Motion made by: Abrams
Seconded by: Browne
This proposal was approved pending revisions to the syllabus by a unanimous vote.

G. ENGL 5207 – Writing Young Adult Fiction
Originator: Lara Vetter (Mark West attended for Dr. Vetter)
Council members: Abrams, Browne, Grover and Lipford

One suggestion was made to spell out YA (Young Adult) in future communications.

Motion made by: Abrams
Seconded by: Warren-Findlow

This proposal was approved as submitted by a unanimous vote.

H. ESCI 5201– Hydroclimatrology
Originator: Jack Scheff attended to field questions.
Council members: Abrams, Browne, Grover and Lipford

1. Add cross-listed course number ESCI 4201 to syllabus.

- Motion made by: Lipford
- Seconded: Barth

This proposal was approved with one minor typo to be corrected in the syllabus by a unanimous vote.

I. ESCI 6120 - Numerical Modeling of the Earth System
Originator: Casey Davenport attended to field questions.
Council members: Abrams, Browne, Grover and Lipford

- Motion made by: Browne
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

J. Health Informatics and Analytics, Graduate Certificate Program Review
Originator: Michael Thompson
Council members: Abrams, Browne, Grover and Lipford

- Motion made by: Lipford
- Seconded: Warren-Findlow

This proposal was approved as submitted by a unanimous vote.
K. ITIS 5246 – Competitive Cyber Defense
Originator: Heather Lipford attended for Tom Moyer.
Council members: Abrams, Browne, Grover and Lipford

- Motion made by: Browne
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

L. ITIS 6268 Wireless Network Security
Originator: Heather Lipford attended for Chao Wang.
Council members: Abrams, Browne, Grover and Lipford

The proposal was returned to the department for revisions.

1. Add graduate grading scale.
2. Explain grading on a curve.
3. Correct the title when saving the document to reflect the correct course number.

- Motion made by: Browne
- Seconded: Grover

This proposal was approved pending revisions to the syllabus by a unanimous vote.

M. ITIS 8268 – Wireless Network Security
Originator: Heather Lipford attended for Chao Wang.
 Council members: Abrams, Browne, Grover and Lipford

1. Add graduate grading scale.
2. Explain grading on a curve.
3. Correct the title when saving the document to reflect the correct course number.

- Motion made by: Mauer
- Seconded: Burfield

This proposal was approved pending revisions to the syllabus by a unanimous vote.
N. NURS 6282 – Interprofessional Collaboration in Health Care
Originator: David Langford attended to field questions.
Council members: Abrams, Browne, Grover and Lipford

- Motion made by: Warren-Findlow
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

O. NURS 6495 – Nurse Educator Advanced Clinical Practicum
Originator: David Langford attended to field questions.
Council members: Abrams, Browne, Grover and Lipford

- Motion made by: Warren-Findlow
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

P. GEOG 6209 – Social Network Analysis
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

Q. GEOG 6214 – Resilience Thinking in Urban/Regional Socio-Ecological Systems
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

This proposal was returned to the department for revisions.

1. The graduate grading scale is missing quantitative measurements.
2. Please refer to the Boiler plate for Syllabi document for inclusion of university policies, and other pertinent details.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

S. GEOG 6220 – Human-Environment Interactions
Originator: Heather Smith attended to field questions
Council members: Anderson, Canevello, and Mauer

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

T. GEOG 6221 – Global Ecosystems
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

This proposal was sent back to the department for revisions.

1. Please add quantitative measurements to the graduate grading scale.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.

U. GEOG 6222 – Paleoenvironmental Sciences
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

1. Please add a quantitative measurement to the grading scale.
2. Please include university policies.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.
V. GEOG 6225 - Biogeography
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

This proposal was returned to the department for revisions.

1. The proposal seems to be incomplete. What is covered/review topics?
2. Please add a quantitative measurement to the grading scale.
3. Please refer to Boiler plate for Syllabus for university policies, etc.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.

W. GEOG 8209 – Social Network Analysis
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

X. GEOG 8214 – Resilience Thinking in Urban/Regional Socio-Ecological Systems
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

This proposal was returned to the department for revisions.

1. The graduate grading scale is missing quantitative measurements.
2. Please add university policies.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.
Y. GEOG 8215 – Urban Identities: Explorations of power, inequality and identity in contemporary cities
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello, and Mauer

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

Z. GEOG 8220 – Human-Environment Interactions
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello and Mauer

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved as submitted by a unanimous vote.

AA. GEOG 8221 – Global Ecosystems
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello and Mauer

1. Add quantitative measurements to the graduate grading scale.
2. Please refer to the Boiler plate for syllabus for university policies and additional information.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.

BB. GEOG 8222 – Paleoenvironmental Sciences
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello and Mauer

1. Add quantitative measurements to the graduate grading scale.

- Motion made by: Canevello
- Seconded: Mauer

This proposal was approved pending a revision to the syllabus by a unanimous vote.
CC. **GEOG 8223 – Landscape Assessment**
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello and Mauer

This proposal was returned to the department for revisions.

1. Is the Undergraduate cross-listed course ESCI 6015 correct in the title on the syllabus? ESCI 6223?
2. The name of the 8000-level course listed in the syllabus is different than what is listed in the proposal. GEOG 8223 Landscape Assessment or GEOG 8223 Earth Surface Processes?
3. Under Specific Policies ..... item d on the syllabus, please add the letter grade C before Unsatisfactory.

➤ Motion made by Canevello  
➤ Seconded by Mauer

This proposal was approved pending revisions to the syllabus by a unanimous vote.

DD. **GEOG 8224 – Biogeochemical Cycles**
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello and Mauer

This proposal was returned to the department for revisions.

1. Please add the quantitative measurement to the Grading scheme.

➤ Motion made by Canevello  
➤ Seconded by Mauer

This proposal was approved as submitted by a unanimous vote.

EE. **GEOG 8225 Biogeography**
Originator: Heather Smith attended to field questions.
Council members: Anderson, Canevello and Mauer

This proposal was returned to the department for revisions.

1. The proposal seems to be incomplete. What is covered/review topics?
2. Please add a quantitative measurement to the grading scale.
3. Please refer to Boiler plate for Syllabus for university policies, etc.

➤ Motion made by: Canevello  
➤ Seconded: Mauer
This proposal was approved pending revisions to the syllabus by a unanimous vote.

FF. Middle Grades and Secondary Education, Graduate Certificate Program Revision
   Originator: Scott Kissau attended to field questions.
   Council members: Barth, Burfield and Godev
   ➢ Motion made by: Mauer
   ➢ Seconded: Godev
   This proposal was approved as submitted by a unanimous vote.

GG. NANO 8105 – Life at the Nanoscale
   Originator: Bernadette Donovan-Merkert attended to field questions.
   Council members: Barth, Burfield and Godev
   ➢ Motion made by: Godev
   ➢ Seconded: Barth
   This proposal was approved as submitted by a unanimous vote.

HH. NANO 8301 – Nanomedicine
   Originator: Bernadette Donovan-Merkert attended to field questions.
   Council members: Barth, Burfield and Godev
   ➢ Motion made by: Godev
   ➢ Seconded: Barth
   This proposal was approved as submitted by a unanimous vote.

II. NANO 8351 – Nanoscale Materials for Energy Applications
   Originator: Bernadette Donovan-Merkert attended to field questions.
   Council members: Barth, Burfield and Godev
   ➢ Motion made by: Godev
   ➢ Seconded: Barth
   This proposal was approved as submitted by a unanimous vote.
JJ. NANO 8352 – Spectroscopy of Nanomaterials
Originator: Bernadette Donovan-Merkert attended to field questions.
Council members: Barth, Burfield and Godev

- Motion made by: Godev
- Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

KK. NANO 8353 – Supramolecular Chemistry of Nanomaterials
Originator: Bernadette Donovan-Merkert attended to field questions.
Council members: Barth, Burfield and Godev

- Motion made by: Godev
- Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

LL. NANO 8354 – Solar Applications of Nanomaterials
Originator: Bernadette Donovan-Merkert attended to field questions.
Council members: Barth, Burfield and Godev

- Motion made by: Godev
- Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

MM. PSYC 6617 – Computational Human Behavior Modeling
Originator: Samira Shaikh attended to field questions.
Council members: Barth, Burfield and Godev

- Motion made by: Godev
- Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

NN. Public Policy Research and Analysis, New Graduate Certificate Program
Originator: Cherie Maestas attended to field questions.
Council members: Barth, Burfield and Godev

- Motion made by: Godev
- Seconded: Barth

This proposal was approved as submitted by a unanimous vote.
OO. SOWK 5101 – Social Work Practice with Older Adults and Families
Originator: Diana Rowan
Council members: Barth, Burfield and Godev

➢ Motion made by: Godev
➢ Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

PP. SOWK 5109 – Systems of Care for Vulnerable Populations
Originator: Diana Rowan
Council members: Barth, Burfield and Godev

➢ Motion made by: Godev
➢ Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

QQ. SOWK 5126 – Health and Well-being in India
Originator: Diana Rowan
Council members: Barth, Burfield and Godev

➢ Motion made by: Godev
➢ Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

RR. Special Education, Adapted Curriculum and General Curriculum, Graduate Certificate Program Revision
Originator: Charlie Wood attended to field questions for Shawnee Wakeman.
Council members: Barth, Burfield and Godev

➢ Motion made by: Godev
➢ Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

SS. Teaching English as a Second Language, Graduate Certificate Program Revision
Originator: Lan Kolano attended to field questions.
Council members: Barth, Burfield and Godev
Motion made by: Godev
Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

TT. Teaching: Elementary Education, Graduate Certificate Program Revision
Originator: Karen Cross attended to field questions.
Council members: Barth, Burfield and Godev

Motion made by: Godev
Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

UU. Teaching: K-12 Art, Graduate Certificate Program Revision
Originator: David Gall attended to field questions.
Council members: Barth, Burfield and Godev

Motion made by: Godev
Seconded: Barth

This proposal was approved as submitted by a unanimous vote.

IV. New or Other Business

Next Meeting: TBD – August 2019 Organizational Meeting
Cato 248 (Graduate School Conference Room)

The meeting adjourned at 1:40pm.

Respectfully submitted,

Annette Parks
Graduate Council Secretary